

RI TRANSPARENCY REPORT

2019

British Columbia Municipal Pension Plan

About this report

The PRI Reporting Framework is a key step in the journey towards building a common language and industry standard for reporting responsible investment (RI) activities. This RI Transparency Report is one of the key outputs of this Framework. Its primary objective is to enable signatory transparency on RI activities and facilitate dialogue between investors and their clients, beneficiaries and other stakeholders. A copy of this report will be publicly disclosed for all reporting signatories on the [PRI website](#), ensuring accountability of the PRI Initiative and its signatories.

This report is an export of the individual Signatory organisation's response to the PRI during the reporting period specified above. It includes their responses to mandatory indicators, as well as responses to voluntary indicators the signatory has agreed to make public. The information is presented exactly as it was reported. Where an indicator offers a response option that is multiple-choice, all options that were available to the signatory to select are presented in this report. Presenting the information exactly as reported is a result of signatory feedback which suggested the PRI not summarise the information.

PRI disclaimer

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OO 01	Mandatory	Gateway/Peering	General
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OO 01.1 Select the type that best describes your organisation or the services you provide.

- Non-corporate pension or superannuation or retirement or provident fund or plan
- Corporate pension or superannuation or retirement or provident fund or plan
- Insurance company
- Foundation
- Endowment
- Development finance institution
- Reserve - sovereign or government controlled fund
- Family office
- Other, specify

OO 01.3 Additional information. [Optional]

The Municipal Pension Plan (MPP) is a jointly trustee defined benefit pension plan governed by a Joint Trust Agreement (Agreement). The partners to the Agreement are the Municipal Employees' Pension Committee, as the member partner, and the Province of British Columbia and the Union of British Columbia Municipalities, as the employer partner. The Partners and appointing authorities are responsible for nominating and appointing the sixteen trustees and sixteen alternate trustees representing Plan members and Plan employers. The Agreement describes the composition and powers of the Municipal Pension Board of Trustees (Board) and provides the authority for the Board to make MPP rule changes, if changes are cost-neutral to the Plan. Unless required for legal compliance, changes that result in contribution rate changes, or cause or increase an unfunded liability, can only be initiated by the Partners. The Board is fully responsible for the management of the Plan, including investment of the assets and Plan administration. The Chair and Vice Chair of the Board are appointed by the other trustees. British Columbia Pension Corporation provides benefit administration services and British Columbia Investment Management Corporation (BCI) provides investment management services as agents of the Board. BCI has a role that goes beyond that of a typical fund manager, effectively functioning as MPP's internal investment staff.

OO 02	Mandatory	Peering	General
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OO 02.1 Select the location of your organisation's headquarters.

Canada

OO 02.2 Indicate the number of countries in which you have offices (including your headquarters).

- 1
- 2-5
- 6-10
- >10

OO 02.3 Indicate the approximate number of staff in your organisation in full-time equivalents (FTE).

1

OO 03	Mandatory	Descriptive	General
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OO 03.1 Indicate whether you have subsidiaries within your organisation that are also PRI signatories in their own right.

- Yes
- No

OO 04	Mandatory	Gateway/Peering	General
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OO 04.1 Indicate the year end date for your reporting year.

31/12/2018

OO 04.2 Indicate your total AUM at the end of your reporting year.

Total AUM
52,255,518,542 CAD
39,530,456,330 USD

OO 04.5 Additional information. [Optional]

Net assets are reported as at December 31, 2018. All assets are unaudited. Audited 2018 values will not be available within this PRI reporting period, however, our investment agent BCI is confident that the percentage ranges reported for this period will not be significantly affected.

OO 05	Mandatory to Report, Voluntary to Disclose	Gateway	General
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OO 05.1 Provide an approximate percentage breakdown of your AUM at the end of your reporting year using the following asset classes and investment strategies:

	Internally managed (%)	Externally managed (%)
Listed equity	10-50%	0

Fixed income	10-50%	0
Private equity	<10%	0
Property	10-50%	0
Infrastructure	<10%	0
Commodities	0	0
Hedge funds	0	0
Fund of hedge funds	0	0
Forestry	<10%	0
Farmland	<10%	0
Inclusive finance	0	0
Cash	0	0
Money market instruments	<10%	0
Other (1), specify	0	0
Other (2), specify	0	0

OO 06	Mandatory	Descriptive	General
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OO 06.1	Select how you would like to disclose your asset class mix.
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- as percentage breakdown
- as broad ranges

OO 06.5	Indicate whether your organisation uses fiduciary managers.
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- Yes, we use a fiduciary manager and our response to OO 5.1 is reflective of their management of our assets.
- No, we do not use fiduciary managers.

OO 07	Mandatory to Report, Voluntary to Disclose	Gateway	General
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OO 07.1	Provide to the nearest 5% the percentage breakdown of your Fixed Income AUM at the end of your reporting year, using the following categories.
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Internally managed	50	SSA
	5	Corporate (financial)
	45	Corporate (non-financial)
	0	Securitised

OO 09	Mandatory	Peering	General
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OO 09.1	Indicate the breakdown of your organisation's AUM by market.
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85.1	Developed Markets
14.09	Emerging Markets
0.07	Frontier Markets
0.74	Other Markets

OO 09.2	Additional information. [Optional]
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The Board recognizes that strong corporate governance and responsible corporate behaviour pertaining to environmental and social factors will generally contribute to better long-term financial performance of a company. This belief and the MPP approach to responsible investment are set out in sections 4.8

and 12 of our Statement of Investment Policies and Procedures ("SIPP"). These sections are set out below:

Section 4: The Board's Investment Beliefs

4.8 Companies that take environmental, social and governance (ESG) matters into account have less risk and generate long-term value for investors compared to companies with less robust practices. By applying these principles, the Board recognizes that effective research, analysis and evaluation of ESG issues are fundamental to assessing the value and performance of an investment over the long-term.

Section 12: Responsible Investing & Voting Rights

12.1 This section articulates the Board's approach to responsible investing. At all times, the Board's responsible investing approach is to be conducted within the framework of fiduciary responsibility. It shall therefore be implemented in a manner which does not interfere with the efficient investment of the Fund's assets to achieve investment return objectives, which are in the best financial interests of the Plan's current and future beneficiaries.

12.2 Pursuant to Section 4.8 and subject to Section 12.1, favourable consideration is to be given by BCI and its investment managers to investment opportunities in corporations that meet or exceed all environmental regulations and aspire to reduce the impact of their operations on the environment, apply best practices for corporate governance, adopt good standards of safety and employee welfare, and are responsible in their operations by effectively managing relationships with suppliers, customers and communities.

12.3 In keeping with the Board's fiduciary responsibilities and framework, the Board believes that environmental, social, and corporate governance ("ESG") issues can affect investment performance to varying degrees across companies, sectors, regions, asset classes and through time. In this regard, the Board supports the UN-supported Principles for Responsible Investment, introduced in April 2006 (<http://www.unpri.org/principles/>). By applying these principles, the Board recognizes that effective research, analysis and evaluation of ESG issues is a fundamental part of assessing the value and performance of an investment over the long-term.

12.4 The Board delegates its voting rights to BCI and instructs BCI to act in the best financial interests of the Fund. In addition to proxy voting, the Board expects BCI to use shareholder engagement to encourage companies to focus on long-term value creation by effectively managing ESG risks that may emerge over time and materially affect the valuation of the company and/or asset. The Board believes that engagement is a more effective tool for seeking to initiate change to and influence corporate practices than divesting. The Board expects BCI, as an active and engaged investor, to encourage the companies within its portfolio to apply good corporate governance practices, effectively manage their business relationships, and be responsible in their operations. The Board further expects that BCI's engagement activities are based on strategic ESG priorities and, as a result, ESG matters are addressed to the extent that they influence risk and return of the Fund.

12.5 BCI shall provide the Board with copies of its corporate governance guidelines and at least once a year the Board shall review BCI's voting record.

BCI is our sole investment manager and is also a signatory to the PRI as an investment manager.

OO 10	Mandatory	Gateway	General
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OO 10.1 Select the active ownership activities your organisation implemented in the reporting year.

Listed equity – engagement

- We engage with companies on ESG factors via our staff, collaborations or service providers.
- We do not engage directly and do not require external managers to engage with companies on ESG factors.

Listed equity – voting

- We cast our (proxy) votes directly or via dedicated voting providers
- We do not cast our (proxy) votes directly and do not require external managers to vote on our behalf

Fixed income SSA – engagement

- We engage with SSA bond issuers on ESG factors via our staff, collaborations or service providers.
- We do not engage directly and do not require external managers to engage with SSA bond issuers on ESG factors. Please explain why you do not.

Please explain why you do not engage directly and do not require external managers to engage with companies on ESG factors.

Generally our investment agent BCI does not engage with governments when participating in sovereign debt issuances.

Fixed income Corporate (financial) – engagement

- We engage with companies on ESG factors via our staff, collaborations or service providers.
- We do not engage directly and do not require external managers to engage with companies on ESG factors. Please explain why you do not.

Please explain why you do not engage directly and do not require external managers to engage with companies on ESG factors.

For the 2018 reporting year, our investment agent BCI did not have resources dedicated to ESG engagement with corporate bond issuers. BCI engaged with one corporate bond issuer in 2018 and will continue to grow their fixed income engagement activities in 2019, in line with their strategy.

Fixed income Corporate (non-financial) – engagement

- We engage with companies on ESG factors via our staff, collaborations or service providers.
- We do not engage directly and do not require external managers to engage with companies on ESG factors. Please explain why you do not.

Please explain why you do not engage directly and do not require external managers to engage with companies on ESG factors.

For the 2018 reporting year, our investment agent BCI did not have resources dedicated to ESG engagement with corporate bond issuers. BCI engaged with one corporate bond issuer in 2018 and will continue to grow their fixed income engagement activities in 2019, in line with their strategy.

OO 11	Mandatory	Gateway	General
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OO 11.1	Select the internally managed asset classes in which you addressed ESG incorporation into your investment decisions and/or your active ownership practices (during the reporting year).
	Listed equity
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Fixed income - SSA
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Fixed income - corporate (financial)
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Fixed income - corporate (non-financial)
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Private equity
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Property
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Infrastructure
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Forestry
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Farmland
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.
	Money market instruments
	<input checked="" type="checkbox"/> We address ESG incorporation. <input type="checkbox"/> We do not do ESG incorporation.

OO 12	Mandatory	Gateway	General
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OO 12.1	Below are all applicable modules or sections you may report on. Those which are mandatory to report (asset classes representing 10% or more of your AUM) are already ticked and read-only. Those which are voluntary to report on can be opted into by ticking the box.
	Core modules
	<input checked="" type="checkbox"/> Organisational Overview <input checked="" type="checkbox"/> Strategy and Governance
	RI implementation directly or via service providers
	Direct - Listed Equity incorporation
	<input checked="" type="checkbox"/> Listed Equity incorporation
	Direct - Listed Equity active ownership
	<input checked="" type="checkbox"/> Engagements <input checked="" type="checkbox"/> (Proxy) voting
	Direct - Fixed Income
	<input checked="" type="checkbox"/> Fixed income - SSA <input checked="" type="checkbox"/> Fixed income - Corporate (financial) <input checked="" type="checkbox"/> Fixed income - Corporate (non-financial)

	Direct - Other asset classes with dedicated modules
<input checked="" type="checkbox"/>	Private Equity
<input checked="" type="checkbox"/>	Property
<input checked="" type="checkbox"/>	Infrastructure
	Closing module
<input checked="" type="checkbox"/>	Closing module

OO LE 01	Mandatory	Gateway	General
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OO LE 01.1 Provide a breakdown of your internally managed listed equities by passive, active - quantitative (quant), active - fundamental and active - other strategies.

Strategies	Percentage of internally managed listed equities
Passive	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Active - quantitative (quant)	<input type="radio"/> >50% <input checked="" type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Active - fundamental and active - other	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
Total 100%	

OO LE 01.2 Additional information. [Optional]

Our investment agent BCI has a role that goes beyond that of a typical fund manager, effectively functioning as the Board's internal investment staff. As an agent of the Board, BCI is responsible for the day-to-day investment management of the fund, and therefore manages contract arrangements with external managers on the Board's behalf. The listed equity breakdown shown above therefore reflects MPP's entire listed equity portfolio (i.e both internally and externally managed equities), as BCI is ultimately responsible for the investment and management of the funds in accordance with the Fund Management Agreement, applicable legislation, the Statement of Investment Policies and Procedures, and the Joint Trust Agreement.

OO LE 02	Mandatory to Report, Voluntary to Disclose	Gateway	General
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OO LE 02.1 For strategies that account for less than 10% of your internally managed listed equities, indicate if you would still like to report your activities.

	All active strategies
<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

OO FI 01	Mandatory	Gateway	General
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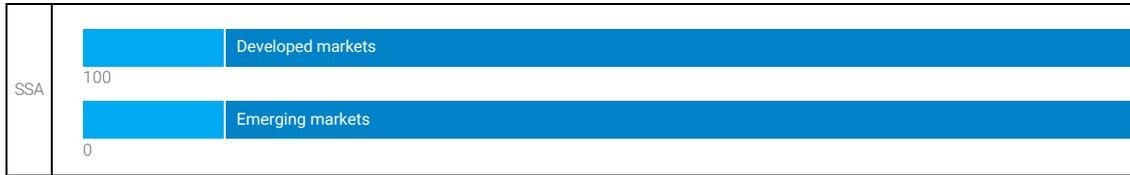
OO FI 01.1 Provide a breakdown of your internally managed fixed income securities by active and passive strategies

Type	Passive	Active - quantitative	Active - fundamental & others	Total internally managed fixed income security
SSA	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	100%
Corporate (financial)	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	100%

Corporate (non-financial)	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	100%
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OO FI 03 Mandatory Descriptive General

OO FI 03.1 Indicate the approximate (+/- 5%) breakdown of your SSA investments, by developed markets and emerging markets.



OO FI 03.2 Indicate the approximate (+/- 5%) breakdown of your corporate and securitised investments by investment grade or high-yield securities.

Type	Investment grade (+/- 5%)	High-yield (+/- 5%)	Total internally managed
Corporate (financial)	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%	100%
Corporate (non-financial)	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	<input type="radio"/> >50% <input checked="" type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%	100%

OO PE 01 Mandatory Descriptive General

OO PE 01.1 Provide a breakdown of your organisation's internally managed private equity investments by investment strategy.

Investment strategy	Percentage of your internally managed private equity holdings (in terms of AUM)
Venture capital	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
Growth capital	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
(Leveraged) buy-out	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Distressed/Turnaround/Special Situations	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
Secondaries	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%

Other investment strategy, specify (1)	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
Other investment strategy, specify (2)	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%
Total 100%	

Other investment strategy, specify (1)
Mezzanine

OO PE 01.2 Additional information. [Optional]

Our investment agent BCI has a role that goes beyond that of a typical fund manager, effectively functioning as the Board's internal investment staff. As an agent of the Board, BCI is responsible for the day-to-day investment management of the fund, and therefore manages contract arrangements with external managers on the Board's behalf. The Private Equity ranges shown above therefore reflect MPP's entire Private Equity portfolio (i.e both internally and externally managed), as BCI is ultimately responsible for the investment and management of the funds in accordance with the Fund Management Agreement, applicable legislation, the Statement of Investment Policies and Procedures, and the Joint Trust Agreement.

OO PE 02 Mandatory to Report, Voluntary to Disclose Descriptive General

OO PE 02.1 Indicate the level of ownership you typically hold in your private equity investments.

- a majority stake (>50%)
- 50% stake
- a significant minority stake (between 10-50%)
- a minority stake (<10%)
- a mix of ownership stakes

OO PR 01 Mandatory to Report, Voluntary to Disclose Descriptive General

OO PR 01.1 Indicate the level of ownership you typically hold in your property investments.

- a majority stake (>50%)
- a 50% stake
- a significant minority stake (between 10-50%)
- a limited minority stake (<10%)
- a mix of ownership stakes
- N/A, we manage properties, new constructions and/or refurbishments on behalf of our clients, but do not hold equity in property on their behalf

OO PR 01.2 Provide a breakdown of your organisations allocation to Real Estate Investment Trusts (REITs) or similar

- >50%
- 10 – 50%
- <10%
- 0%

OO PR 02 Mandatory to Report, Voluntary to Disclose Gateway General

OO PR 02.1 Provide a breakdown of your organisation's property assets based on who manages the assets.

Property assets managed by	Breakdown of your property assets (by number)
Managed directly by your organisation	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Managed via third-party property managers appointed by you	<input type="radio"/> >50% <input checked="" type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%

Managed by other investors or their property managers	<input type="radio"/> >50% <input checked="" type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Managed by tenant(s) with operational control	<input type="radio"/> > 50% <input type="radio"/> 10-50% <input checked="" type="radio"/> < 10% <input type="radio"/> 0%
Total 100%	

OO PR 02.2 Additional information. [Optional]

QuadReal Property Group is BCI's wholly owned real estate subsidiary - its creation allows our investment agent BCI to internalize asset management. Please see the property module for more information on QuadReal.

OO PR 03 Mandatory to Report, Voluntary to Disclose Descriptive General

OO PR 03.1 Indicate up to three of your largest property types by AUM.

Types	Main property types (by AUM)
Largest property type	<input type="radio"/> Industrial <input type="radio"/> Retail <input checked="" type="radio"/> Office <input type="radio"/> Residential <input type="radio"/> Leisure/Hotel <input type="radio"/> Mixed use <input type="radio"/> Other, specify
Second largest property type	<input type="radio"/> Industrial <input type="radio"/> Retail <input type="radio"/> Office <input checked="" type="radio"/> Residential <input type="radio"/> Leisure/Hotel <input type="radio"/> Mixed use <input type="radio"/> Other, specify
Third largest property type	<input checked="" type="radio"/> Industrial <input type="radio"/> Retail <input type="radio"/> Office <input type="radio"/> Residential <input type="radio"/> Leisure/Hotel <input type="radio"/> Mixed use <input type="radio"/> Other, specify

OO INF 01 Mandatory to Report, Voluntary to Disclose Descriptive General

OO INF 01.1 Indicate the level of ownership you typically hold in your infrastructure investments.

- a majority stake (>50%)
- a 50% stake
- a significant minority stake (between 10-50%)
- a minority stake (<10%)
- a mix of ownership stakes

OO INF 02 Mandatory to Report, Voluntary to Disclose Gateway/Peering General

OO INF 02.1 Provide a breakdown of your organisation's infrastructure assets based on who manages the assets.

Infrastructure assets managed by	Breakdown of your infrastructure assets (by number)
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Managed directly by your organisation/companies owned by you	<input checked="" type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input type="radio"/> 0%
Managed via third-party operators appointed by your organisation/companies owned by you	<input type="radio"/> >50% <input type="radio"/> 10-50% <input type="radio"/> <10% <input checked="" type="radio"/> 0%
Managed by other investors/their third-party operators	<input type="radio"/> >50% <input type="radio"/> 10-50% <input checked="" type="radio"/> <10% <input type="radio"/> 0%
Total100%	

OO INF 02.2 Additional information. [Optional]

Our investment agent BCI does not typically use third-party operators. BCI would typically have a direct equity stake in the company that controls the operations of infrastructure assets, hold board seats and participate in various committees.

OO INF 03 Mandatory to Report, Voluntary to Disclose Descriptive General

OO INF 03.1 Indicate up to three of your largest infrastructure sectors by AUM.

Sector	Main infrastructure sectors (by AUM)
Largest infrastructure sector	<input type="radio"/> Transportation <input checked="" type="radio"/> Energy infrastructure <input type="radio"/> Conventional energy <input type="radio"/> Renewable energy <input type="radio"/> Water management <input type="radio"/> Waste management <input type="radio"/> Communication <input type="radio"/> Social infrastructure <input type="radio"/> Other, specify
Second largest infrastructure sector	<input checked="" type="radio"/> Transportation <input type="radio"/> Energy infrastructure <input type="radio"/> Conventional energy <input type="radio"/> Renewable energy <input type="radio"/> Water management <input type="radio"/> Waste management <input type="radio"/> Communication <input type="radio"/> Social infrastructure <input type="radio"/> Other, specify
Third largest infrastructure sector	<input type="radio"/> Transportation <input type="radio"/> Energy infrastructure <input type="radio"/> Conventional energy <input type="radio"/> Renewable energy <input type="radio"/> Water management <input type="radio"/> Waste management <input type="radio"/> Communication <input type="radio"/> Social infrastructure <input checked="" type="radio"/> Other, specify General Infrastructure (diversified fund investments)

SG 01.1 Indicate if you have an investment policy that covers your responsible investment approach.

Yes

SG 01.2 Indicate the components/types and coverage of your policy.

Policy components/types	Coverage by AUM
<input checked="" type="checkbox"/> Policy setting out your overall approach	
<input checked="" type="checkbox"/> Formalised guidelines on environmental factors	
<input checked="" type="checkbox"/> Formalised guidelines on social factors	
<input checked="" type="checkbox"/> Formalised guidelines on corporate governance factors	
<input type="checkbox"/> Fiduciary (or equivalent) duties	<input type="radio"/> Applicable policies cover all AUM
<input checked="" type="checkbox"/> Asset class-specific RI guidelines	<input checked="" type="radio"/> Applicable policies cover a majority of AUM
<input type="checkbox"/> Sector specific RI guidelines	<input type="radio"/> Applicable policies cover a minority of AUM
<input checked="" type="checkbox"/> Screening / exclusions policy	
<input checked="" type="checkbox"/> Engagement policy	
<input checked="" type="checkbox"/> (Proxy) voting policy	
<input type="checkbox"/> Other, specify (1)	
<input type="checkbox"/> Other, specify(2)	

SG 01.3 Indicate if the investment policy covers any of the following

- Your organisation's definition of ESG and/or responsible investment and it's relation to investments
- Your investment objectives that take ESG factors/real economy influence into account
- Time horizon of your investment
- Governance structure of organisational ESG responsibilities
- ESG incorporation approaches
- Active ownership approaches
- Reporting
- Climate change
- Understanding and incorporating client / beneficiary sustainability preferences
- Other RI considerations, specify (1)
- Other RI considerations, specify (2)

SG 01.4 Describe your organisation's investment principles and overall investment strategy, interpretation of fiduciary (or equivalent) duties, and how they consider ESG factors and real economy impact.

In our plan's SIPP, one of our investment beliefs states:

4.8 Companies that take environmental, social and governance (ESG) matters into account have less risk and generate long-term value for investors compared to companies with less robust practices. By applying these principles, the Board recognizes that effective research, analysis and evaluation of ESG issues are fundamental to assessing the value and performance of an investment over the long-term.

Also, the SIPP states:

12.3 In keeping with the Board's fiduciary responsibilities and framework, the Board believes that environmental, social, and corporate governance ("ESG") issues can affect investment performance to varying degrees across companies, sectors, regions, asset classes and through time.

SG 01.5 Provide a brief description of the key elements, any variations or exceptions to your investment policy that covers your responsible investment approach. [Optional]

The Board recognizes that strong corporate governance and responsible corporate behavior pertaining to environmental and social factors will generally contribute to better long-term financial performance of a company. Our investment agent BCI outlines its approach to RI in *An Overview of BCI's Approach to Responsible Investing*. See <http://read.uberflip.com/i/605664-responsible-investing-overview>

No

SG 01.6 CC Indicate the climate-related risks and opportunities that have been identified and factored into the investment strategies and products, within the organisation's investment time horizon.

Rapid changes in policy and regulation to limit greenhouse gas (GHG) emissions is the most prominent climate-related risk to our investment agent's short-term total portfolio performance. This could lead to additional costs to investments exposed to carbon-intensive energy and supply chains, and impact the business models of several sectors in the broader economy. Investment opportunities exist as technologies and industries that benefit from low carbon economy alignment increase in scale and value.

Over the medium term, our investment agent expects transition risks and physical risks to materialize. We will explore opportunities that are aligned with our investment approach and meet our requirements as an investor of scale. Although the physical impacts of climate change are not expected to be widespread over the medium term, certain regions may be affected and asset valuations will reflect the trajectory of climate change. Each climate scenario will pose different implications for companies and sectors. Some will face costs as they adapt and transition to a lower carbon model; while others may seize opportunities to expand and grow their businesses.

Aligned with the Morgan Stanley Capital International (MSCI's) Sustainable Impact research and considering the United Nations Sustainable Development Goals (SDG), the following are key areas BCI believes could present investment opportunities over the medium-to-long term in the transition to a lower

carbon economy:

- Alternative Energy: Products, services or infrastructure projects supporting the development or delivery of renewable energy and alternative fuels.
- Energy Efficiency: Products, services, infrastructure or technologies that proactively address the growing global demand for energy while minimizing effects on the environment.
- Green Buildings: Design, construction, redevelopment, retrofitting or acquisition of 'green' certified properties (subject to local green building criteria).
- Sustainable Water: Products, services and projects that attempt to resolve water scarcity and water quality issues, including minimizing and monitoring current water use and demand increased, improving the quality of water supply and improving the availability and reliability of water.
- Pollution Prevention: Products, services or projects that support pollution prevention, waste minimization or recycling as a means of alleviating the burden of unsustainable waste generation.

In the long term, if the world warms past two degrees Celsius, physical impacts of climate change will become more acute, more frequent and more intense. This will disrupt regional and global economies and will negatively impact capital markets. If global temperatures are limited to two degrees Celsius or less, the physical risks are minimized and there are significant opportunities for capital deployment and growth in low-carbon aligned investments.

SG 01.7 CC Indicate whether the organisation has assessed the likelihood and impact of these climate risks?

Yes

SG 01.8 CC Indicate the associated timescales linked to these risks and opportunities.

Our investment agent has identified climate-related risks and opportunities over the short, medium and long term.

No

SG 01.9 CC Indicate whether the organisation publicly supports the TCFD?

Yes

No

SG 01.10 CC Indicate whether there is an organisation-wide strategy in place to identify and manage material climate-related risks and opportunities.

Yes

Describe

Our investment agent BCI has publicly released its climate action plan (CAP) and approach to the TCFD recommendations. The strategy can be found on BCI's website: <http://bcimc-ar.uberflip.com/i/1024019-bcis-climate-action-plan-and-approach-to-the-tcf-recommendations>

No

SG 1.12 CC Indicate the documents and/or communications the organisation uses to publish TCFD disclosures.

- Public PRI Climate Transparency Report
- Annual financial filings
- Regular client reporting
- Member communications
- Other

specify

<http://bcimc-ar.uberflip.com/i/1024019-bcis-climate-action-plan-and-approach-to-the-tcf-recommendations>

SG 02 Mandatory Core Assessed PRI 6

SG 02.1 Indicate which of your investment policy documents (if any) are publicly available. Provide a URL and an attachment of the document.

Policy setting out your overall approach

URL/Attachment

- URL
<https://mpp.pensionsbc.ca/governance-documents>
- Attachment (will be made public)

Formalised guidelines on environmental factors

URL/Attachment

- URL
<https://www.bci.ca/approach/responsible-investing/>
- Attachment (will be made public)

Formalised guidelines on social factors

URL/Attachment

- URL
<https://www.bci.ca/approach/responsible-investing/>
- Attachment (will be made public)

Formalised guidelines on corporate governance factors

URL/Attachment
<input checked="" type="checkbox"/> URL https://www.bci.ca/approach/responsible-investing/
<input type="checkbox"/> Attachment (will be made public)

Asset class-specific RI guidelines

Screening / exclusions policy

URL/Attachment
<input checked="" type="checkbox"/> URL http://read.uberflip.com/i/605664-responsible-investing-overview
<input type="checkbox"/> Attachment (will be made public)

Engagement policy

URL/Attachment
<input checked="" type="checkbox"/> URL http://bcimc-ar.uberflip.com/i/653745-bci-esg-engagement-public-equities-priorities-and-process
<input type="checkbox"/> Attachment (will be made public)

(Proxy) voting policy

URL/Attachment
<input checked="" type="checkbox"/> URL http://read.uberflip.com/i/1078605-bcis-proxy-voting-guidelines
<input type="checkbox"/> Attachment (will be made public)

We do not publicly disclose our investment policy documents

SG 02.2 Indicate if any of your investment policy components are publicly available. Provide URL and an attachment of the document.

Your organisation's definition of ESG and/or responsible investment and it's relation to investments

URL/Attachment
<input checked="" type="checkbox"/> URL https://mpp.pensionsbc.ca/documents/391208/1204262/%28PDF%29+Statement+of+investment+policies+and+procedures/0c4d9adf-8bb4-4516-8a6f-4070e0d5e1a0
<input type="checkbox"/> Attachment

Your investment objectives that take ESG factors/real economy influence into account

URL/Attachment
<input checked="" type="checkbox"/> URL https://mpp.pensionsbc.ca/documents/391208/1204262/%28PDF%29+Statement+of+investment+policies+and+procedures/0c4d9adf-8bb4-4516-8a6f-4070e0d5e1a0
<input type="checkbox"/> Attachment

Time horizon of your investment

URL/Attachment
<input checked="" type="checkbox"/> URL https://mpp.pensionsbc.ca/documents/391208/1204262/%28PDF%29+Statement+of+investment+policies+and+procedures/0c4d9adf-8bb4-4516-8a6f-4070e0d5e1a0
<input type="checkbox"/> Attachment

ESG incorporation approaches

URL/Attachment
<input checked="" type="checkbox"/> URL http://read.uberflip.com/i/605664-responsible-investing-overview
<input type="checkbox"/> Attachment

Active ownership approaches

URL/Attachment
<input checked="" type="checkbox"/> URL http://read.uberflip.com/i/605664-responsible-investing-overview
<input type="checkbox"/> Attachment

Reporting

URL/Attachment
<input checked="" type="checkbox"/> URL https://mpp.pensionsbc.ca/documents/391208/1204262/%28PDF%29+Statement+of+investment+policies+and+procedures/0c4d9adf-8bb4-4516-8a6f-4070e0d5e1a0
<input type="checkbox"/> Attachment

Climate change

URL/Attachment
<input checked="" type="checkbox"/> URL http://read.uberflip.com/i/605664-responsible-investing-overview
<input type="checkbox"/> Attachment

Understanding and incorporating client / beneficiary sustainability preferences

We do not publicly disclose any investment policy components

SG 02.3 Additional information [Optional].

The Municipal Pension Board's Strategic Decision framework includes responsible investing as part of its guiding principles. The principle states: The Board acts in the best financial interests of plan beneficiaries ensuring the investment of the Fund's assets to achieve the plan's investment return objectives. The Board recognizes that effective research, analysis and evaluation of ESG issues are fundamental to assessing the value and performance of an investment over the long-term. The Municipal Pension Board of Trustees has the following included in its short-term priorities: 1) Understand the issues, risk and opportunities posed by climate change – and update the SIPP as appropriate – to support informed decision-making regarding investment policy and procedures; and 2) Review and update the board's approach to responsible investing (RI) (e.g., clarify/confirm the boards' beliefs, identified risks, investment strategies and monitoring process) to ensure ESG factors are effectively integrated in investment management practices.

In 2017, our investment agent BCI updated its investment beliefs to align with its new business strategy. A PDF of its investment beliefs is publicly available on its website at <https://bci.ca/approach/investment-beliefs>. In 2018, BCI began the process to update its corporate ESG strategy. This update will continue to be developed throughout 2019.

SG 03 Mandatory Core Assessed General

SG 03.1 Indicate if your organisation has a policy on managing potential conflicts of interest in the investment process.

Yes

SG 03.2 Describe your policy on managing potential conflicts of interest in the investment process.

Conflicts of interest in the investment process are not likely to occur because the Board does not decide on individual investments and individual members of the Board (the trustees) do not have any authority to direct BCI in investment decisions. The Board's Statement of Investment Policies and Procedures (SIPP) addresses governance and the role of BCI in Section 3 and conflict of interest in Section 13. In addition, Part V, section B, subsection (e) of the Municipal Pension Plan Trustee Code of Conduct (<https://mpp.pensionsbc.ca/documents/391208/1204252/%28PDF%29+MPBT+Code+of+conduct+policy/ba5fcef2-18ce-48d9-9a7d-6b39c1c7d94c?version=1.4>), includes a requirement that trustees not use confidential information obtained in the course of their trustee duties for personal benefit, which includes using investment information for personal investing.

The Board requires that BCI have a policy that meets or exceeds the standards established for the investment industry by the CFA Institute and the Board requires disclosure for any material breach. BCI has its own *Corporate Code of Ethics and Professional Conduct* policy which includes a commitment to responsible investment. Employees must certify compliance annually. BCI's board also has a code of conduct, and directors do not direct investment decisions.

No

SG 04 Voluntary Descriptive General

SG 04.1 Indicate if your organisation has a process for identifying and managing incidents that occur within portfolio companies.

Yes

No

SG 04.2 Describe your process on managing incidents

Portfolio companies where our investment agent BCI sits on the board and/or has a significant equity interest will notify BCI of potential and/or evolving issues within their operations. The portfolio managers will interact with management to understand and monitor their activities, and where appropriate provide strategic oversight and input. BCI's investment professionals also sit on the board of directors, advisory committees, and other sub-committees to fulfil their asset management role. These reporting structures also enable oversight of incidents and long-term risks.

SG 05 Mandatory Gateway/Core Assessed General

SG 05.1 Indicate if and how frequently your organisation sets and reviews objectives for its responsible investment activities.

Quarterly or more frequently

Biannually

Annually

Less frequently than annually

Ad-hoc basis

It is not set/reviewed

SG 05.2	Additional information. [Optional]
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The Board reviews annually its PRI Assessment Report and its Statement of Investment Policies and Procedures which includes its RI objectives. The Board also has two short term priorities on the topic of responsible investing and climate change. The first is to review and update the Board's approach to responsible investing (e.g., clarify/confirm the boards' beliefs, identified risks, investment strategies and monitoring process) to ensure ESG factors are effectively integrated in investment management practices. Secondly, is to understand the issues, risk and opportunities posed by climate change - and update the SIPP as appropriate - to support informed decision-making regarding investment policy and procedures.

The Board's Investment Committee participated in the pilot of PRI's Board RI Review Tool, designed to enable boards to examine their level of commitment and ambition in relation to RI, how they currently translate these into action, and what further actions might be needed to enable moving forward. The Board found this a very useful exercise that formed part of the foundation for launching its work on its two RI-related short-term priorities.

The Executive Director identified responsible investment opportunities for consideration by the Investment Committee. Subsequently, the Board hired a responsible investment consultant to assist with work on the short-term priorities. The Investment Committee reviewed and approved in principle a comprehensive RI action plan developed by the consultant. The action plan covers the period December 2018 to May 2020 and includes seventeen action items organized in three themes: i) beliefs, policies, objectives and priorities; ii) climate change; and iii) relationships with service providers.

We endorse our investment agent's approach of integrating RI/ESG issues into all investment decision-making processes in all asset classes. We also endorse our investment agent's specific approaches and objectives, e.g. to vote all proxies for equity holdings.

SG 06	Voluntary	Descriptive	General
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SG 06.1	List the main responsible investment objectives that your organisation set for the reporting year.
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Responsible investment processes

Provide training on ESG incorporation

Key performance indicator

Understand the fund's carbon footprint

Progress achieved

In September 2018, BCI publicly released its Climate Action Plan – a plan that can help position our assets to both capitalize on investment opportunities from the long-term transition to a lower carbon economy and protect them from undue physical and transition risks.

Over the course of 2018, BCI provided analysis unique to the Plan including climate scenario analysis as part of an asset liability review, Public Equities carbon footprinting, and the Plan's total exposure to potential beneficiaries of the transition to a lower carbon economy.

Provide training on ESG engagement

Key performance indicator

Provide and facilitate attendance for sessions on ESG integration and engagement

Progress achieved

On an annual basis, the Board's investment agent BCI hosts a two-day educational workshop for trustees, Investment Literacy - Strategy and Programs. Three trustees from MPP attended this event. At the workshop there were sessions on ESG integration and on responsible investing engagement which included a walk through of some recent examples and their impact. Additionally, BCI hosted a webcast on the highlights from the 2018 proxy voting season. Two trustees joined the webcast. MPP continues to encourage and support these types of educational opportunities for trustees and continues to advocate for opportunities to learn more about ESG integration and engagement.

The Executive Director, on behalf of the Board, continued to spearhead the Western North America Network for PRI signatories. There was one meeting in Spring of 2018. At the meeting, a session on Timberlands was moderated by an MPP trustee.

MPP also participated in the following conferences/sessions:

- 5 trustees and MPP's executive director attended PRI in Person, PRI Signatory General Meeting (SGM) and PRI's Meeting of the Canada Network
- 1 trustee attended the 2018 Committee on Workers' Capital Trustee Leadership Workshop
- 1 trustee attended the 2018 Trustee Leadership Forum for Retirement Security National Convening (including Equitable Economic Growth workshop)

Improved communication of ESG activities within the organisation

Key performance indicator

1.) Facilitate trustee participation in BCI education sessions on ESG 2.) Provide BCI intranet articles and page views for BCI staff

Progress achieved

1.) On an annual basis, BCI hosts a two day educational workshop on investment literacy for trustees. Three trustees from MPP attended this event, where they were able to expand their knowledge on ESG related topics across a variety of asset classes.

In addition, BCI facilitated a session for trustees with MSCI's ESG team. This presentation covered MSCI's 2018 ESG Trends to Watch, new ESG research and approaches to climate change related investment risks and opportunities. Two trustees from MPP attended.

2.) Part of BCI's internal communication strategy includes a responsible investing series published on its intranet. Topics communicated to BCI in-house staff during 2018 included new committee memberships (engagement and advisory related), the release of BCI's Climate Action Plan and Approach to the TCFD Recommendations, results of BCI's 2018 PRI Assessment, and reports (PRI and organizations) that mention BCI's responsible investing initiatives. A dedicated section provides an overview of BCI's approach, principles, and access to available documents.

BCI also airs a video communicating beliefs, expectations, and approach to responsible investing. This video is integrated into their staff training module; incorporated into their employee intranet; published on their public website, and, where appropriate, used for conference presentations, seminars, and meetings.

Improved engagement to encourage change with regards to management of ESG issues

	Key performance indicator
	Public Equities: track/monitor number of companies engaged and develop engagement KPIs.
	Progress achieved
	BCI's Public Equities: directly engaged with 299 companies and collaboratively engaged with 392 companies; sourced data and collected results to communicate KPIs with the Board. In 2018, BCI expanded the proxy voting scope to include 100 per cent of public company holdings. In section 12.4 of our Statement of Investment Policies and Procedures, we state: The Board delegates its voting rights to BCI and instructs BCI to act in the best financial interests of the Fund. In addition to proxy voting, the Board expects BCI to use shareholder engagement to encourage companies to focus on long-term value creation by effectively managing ESG risks that may emerge over time and materially affect the valuation of the company and/or asset.

- Improved ESG incorporation into investment decision making processes
- Other, specify (1)

Proxy Voting Guidelines Review

	Key performance indicator
	Proxy Voting Guidelines Review
	Progress achieved
	At our Investment Committee, BCI provided a review of the Proxy Voting Guidelines including some suggested changes. BCI has committed to reviewing the Guidelines with clients every two years. This review facilitated a dialogue to discuss suggested changes to the proxy voting guidelines which BCI will begin using in early 2019 before the annual proxy voting season begins.

- Other, specify (2)
- Other, specify (3)
- None of the above

	Other activities
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- Joining and/or participation in RI initiatives

	Key performance indicator
	Join and/or participate in RI initiatives
	Progress achieved
	<p>1) The Executive Director, on behalf of the Board, continued to spearhead the Western North America Network for PRI signatories and there was one meeting in Spring of 2018. At the meeting, a session on Timberlands was moderated by an MPP trustee.</p> <p>2) MPP participated in the following conferences/sessions:</p> <ul style="list-style-type: none"> • 5 trustees and MPP's executive director attended PRI in Person • 5 trustees and MPP's executive director attended PRI Signatory General Meeting (SGM) • 5 trustees and MPP's executive director attended PRI's Meeting of the Canada Network held in conjunction with PRI in Person • 1 trustee attended the 2018 San Francisco Committee on Workers' Capital Trustee Leadership Workshop • 1 trustee attended the 2018 Trustee Leadership Forum for Retirement Security National Convening (including Equitable Economic Growth workshop "The Just Transition") <p>3) BCI addressed and moderated 20 events on responsible investing -- topics included the transition to a low carbon economy; sustainability disclosures with companies; board diversity; ESG integration; cyber security; best practices in shareholder engagement; climate change; and responsible investing trends. Events were held in Canada and the U.S.</p>

- Encouraging others to join a RI initiative

	Key performance indicator
	Engagement of PRI asset owner signatory base within western North America
	Progress achieved
	We continue to reach out to other asset owners to join the PRI.

- Documentation of best practice case studies
- Using case studies to demonstrate engagement and ESG incorporation to clients
- Other, specify (1)
- Other, specify (2)
- Other, specify (3)
- None of the above

SG 07	Mandatory	Core Assessed	General
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SG 07.1	Indicate the internal and/or external roles used by your organisation, and indicate for each whether they have oversight and/or implementation responsibilities for responsible investment.
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	Roles
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- Board members or trustees

- Oversight/accountability for responsible investment
- Implementation of responsible investment
- No oversight/accountability or implementation responsibility for responsible investment
- Internal Roles (triggers other options)

Select from the below internal roles

- Chief Executive Officer (CEO), Chief Investment Officer (CIO), Chief Operating Officer (COO), Investment Committee
- Other Chief-level staff or head of department, specify
- Portfolio managers
- Investment analysts
- Dedicated responsible investment staff
 - Oversight/accountability for responsible investment
 - Implementation of responsible investment
 - No oversight/accountability or implementation responsibility for responsible investment
- Investor relations
- Other role, specify (1)

Other description (1)

Executive Director, Board Officer

- Oversight/accountability for responsible investment
- Implementation of responsible investment
- No oversight/accountability or implementation responsibility for responsible investment
- Other role, specify (2)

- External managers or service providers
 - Oversight/accountability for responsible investment
 - Implementation of responsible investment
 - No oversight/accountability or implementation responsibility for responsible investment

SG 07.2 For the roles for which you have RI oversight/accountability or implementation responsibilities, indicate how you execute these responsibilities.

The **Municipal Pension Board of Trustees** is actively engaged with RI initiatives, and advocates for RI oversight and accountability over its total fund. To that end, the Board has delegated the investment of all assets to its investment agent BCI, who, pursuant to section 12.2 of the MPP's Statement of Investment Policies and Procedures, must invest in opportunities in corporations that meet or exceed all environmental regulations and aspire to reduce the impact of their operations on the environment, apply best practices for corporate governance, adopt good standards of safety and employee welfare, and are responsible in their operations by effectively managing relationships with suppliers, customers and communities. BCI's CIO is, however, ultimately responsible to the Board on all investment decisions.

The **Investment Committee** is actively engaged with RI initiatives as it reviews and make recommendations to the Board about the plan's Statement of Investment Policies and Procedures, which sets the overall direction for the plan. This includes reviewing and monitoring performance and overseeing the activities of the plan's investment agent, BCI, with respect to responsible investment matters covering environmental, social and governance issues.

The **Executive Director** is responsible for implementing governance elements approved by the Board including those that impact ESG. The Executive Director leads the MPP Secretariat Staff and acts as the Board's key liaison to MPP's service providers. The Executive Director takes a key role in advocating for and spearheading RI initiatives and education for the MPP Board of Trustees including identifying RI opportunities for consideration by the Investment Committee.

A **Responsible Investment Consultant** has been hired by MPP to support MPP in their RI specific initiatives and governance practices, including an RI action plan. The action plan covers the period December 2018 to May 2020 and includes seventeen action items organized in three themes: i) beliefs, policies, objectives and priorities; ii) climate change; and iii) relationships with service providers.

BCI's Board of Directors is briefed on its PRI Assessment results each year, as is BCI's Executive Management Team so they are aware of BCI's results and take action, if required, on any areas of concern. The Corporate Board is also informed and receives all RI materials and updates.

Portfolio Managers and Analysts are responsible for integrating responsible investing into their practices, procedures, and responsibilities during due diligence and in their ongoing asset management practices. In the Public Markets department, analysts are responsible for monitoring and assigning ESG scores to companies they follow.

Dedicated RI staff in the Public Markets department are responsible for assessing and voting all proxies, engaging with companies, leading and/or participating in collaborative engagements, as well as preparing submissions to regulators and public policy bodies. RI staff are responsible for conducting ESG evaluations of portfolio companies, and sharing the results with portfolio managers and analysts with whom ESG scores are assigned.

Dedicated ESG Manager in the Investment Strategy and Risk department is responsible for the assessment and management of ESG risks and opportunities at the total fund level. This includes the ongoing monitoring and management of material climate change related risks and opportunities across all investments.

External Managers. Prior to committing clients' funds to a new fund manager, BCI analyzes and assesses how they incorporate ESG factors into their processes. During the due diligence phase, BCI will review and question the internal policies and steps taken to address, manage and mitigate material ESG risks. The assessment includes the manager's track record with managing environmental risks, governance practices, compliance with applicable laws and regulations, as well as their overall approach to responsible investing. ILPA's Private Equity Principles informed the development of a checklist for fund investments, which is incorporated into BCI's standard operating procedures and each fund's investment memorandum. Once invested, BCI will regularly promote its responsible investing principles and expects each fund manager to acknowledge their understanding of BCI's approach and beliefs. It also monitors the agreements, treaties and international standards that fund managers may or may not endorse.

BCI's Corporate Communication group is accountable for the communication to clients and the public in accordance with the approved responsible investing communication strategy. The group is also accountable for informing staff of responsible investing initiatives and activities. They liaise with

organizations and parties on RI initiatives that are publicly announced.

SG 07.3 Indicate the number of dedicated responsible investment staff your organisation has.

8

SG 07.4 Additional information. [Optional]

Our investment manager BCI has five full-time employees dedicated to ESG in the Public Markets department (vice-president, manager, associate, and two analysts) and one intern. In BCI's Investment Strategy & Risk department, there are two full-time employees dedicated to ESG risk management (manager and senior analyst).

The responsibility for ESG is integrated into the roles of all senior portfolio managers, portfolio managers, and analysts for all asset classes.

SG 07 CC	Voluntary	Descriptive	General
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SG 07.5 CC Indicate the roles in the organisation that have oversight, accountability and/or management responsibilities for climate-related issues.

Board members or trustees

- Oversight/accountability for climate-related issues
- Assessment and management of climate-related issues
- No responsibility for climate-related issues

Dedicated responsible investment staff

- Oversight/accountability for climate-related issues
- Assessment and management of climate-related issues
- No responsibility for climate-related issues

External managers or service providers

- Oversight/accountability for climate-related issues
- Assessment and management of climate-related issues
- No responsibility for climate-related issues

Other role, specify (1)

Other description (1)

Other role, specify (1)

SG 07.6 CC For board level roles for which have climate-related issues oversight/accountability or implementation responsibilities, indicate how these responsibilities are executed.

The Municipal Pension Board of Trustees is actively engaged with RI initiatives, mandates RI and oversees what its investment agent BCI does on its behalf for the fund. To that end, the Board has delegated the investment of all assets to its investment agent BCI who, pursuant to section 12.2 of the Statement of Investment Policies and Procedures, must invest in opportunities in corporations that meet or exceed all environmental regulations and aspire to reduce the impact of their operations on the environment, apply best practices for corporate governance, adopt good standards of safety and employee welfare, and are responsible in their operations by effectively managing relationships with suppliers, customers and communities. BCI's CIO is, however, ultimately responsible to the Board on all investment decisions.

SG 08	Voluntary	Additional Assessed	General
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SG 08.1 Indicate if your organisation's performance management, reward and/or personal development processes have a responsible investment element.

Board members/Board of trustees

SG 08.1b RI in personal development and/or training plan

- Responsible investment included in personal development and/or training plan

SG 08.2 Describe any activities undertaken during the reporting year to develop and maintain Board members' skills and knowledge in relation to responsible investment.

BCI provides a two-day client education event each year called Investment Literacy - Strategy and Programs. It includes coverage of BCI's overarching RI approach, processes and practices. A representative from each asset class provides detail on how RI is integrated into the investment decision making process. Trustees receive this training when first appointed and are free to re-take it any time. BCI also publishes RI newsletters and an RI annual report each year. Trustees who are members of the Investment Committee receive reporting on RI at every meeting (4 per year). Trustees are encouraged and supported financially to receive RI training and information through SHARE, the Responsible Investment Association, International Foundation of Employee Benefit Plans courses and conferences. They also attended a Western North American PRI Network Program meeting in 2018.

In 2018, Trustees completed PRI Academy's Responsible Investment for Trustees and RI Fundamentals courses.

Five trustees plus the Executive Director attended PRI in Person 2018 including the PRI Signatory General Meeting and Meeting of the Canada Network. Additionally, one trustee attended the 2018 Committee on Workers' Capital Trustee Leadership Workshop and one trustee attended the Trustee leadership Forum for Retirement Security National Convening (including workshop on Equitable Economic Growth).

- None of the above

Dedicated responsible investment staff

SG 08.1a	RI in objectives, appraisal and/or reward
<input checked="" type="checkbox"/> Responsible investment KPIs and/or goals included in objectives <input checked="" type="checkbox"/> Responsible investment included in appraisal process <input type="checkbox"/> Variable pay linked to responsible investment performance <input type="checkbox"/> None of the above	

SG 08.1b	RI in personal development and/or training plan
<input checked="" type="checkbox"/> Responsible investment included in personal development and/or training plan <input type="checkbox"/> None of the above	

Other role (1) [from SG 07]

Executive Director

SG 08.1a	RI in objectives, appraisal and/or reward
<input checked="" type="checkbox"/> Responsible investment KPIs and/or goals included in objectives <input type="checkbox"/> Responsible investment included in appraisal process <input type="checkbox"/> Variable pay linked to responsible investment performance <input type="checkbox"/> None of the above	

SG 08.1b	RI in personal development and/or training plan
<input checked="" type="checkbox"/> Responsible investment included in personal development and/or training plan <input type="checkbox"/> None of the above	

SG 08.3 Provide any additional information on your organisation's performance management, reward and/or personal development processes in relation to responsible investment.

The Executive Director's objectives include building a relationship with PRI and taking a leadership role with the Western North American PRI network. At BCI, responsible investing accountabilities and objectives are outlined in the scorecards of staff who are directly involved with implementing and communicating BCI's RI initiatives. Training and development plans also include courses, seminars, and conferences on responsible investing matters.

SG 08.4 Describe the level of experience board members/trustees/chief-level staff have with incorporating ESG factors into investment decision-making processes.

Experience with incorporating ESG factors into investment decision-making processes is varied at the Board level due to varying tenures. All incoming BCI Board members have an orientation session that includes RI briefings. Other BCI Board members are encouraged to attend the orientation sessions to refresh their knowledge. BCI Directors are also encouraged to attend conferences and seminars that address responsible investing.

SG 09	Mandatory	Core Assessed	PRI 4,5
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SG 09.1 Select the collaborative organisation and/or initiatives of which your organisation is a member or in which it participated during the reporting year, and the role you played.

Principles for Responsible Investment

Your organisation's role in the initiative during the reporting period (see definitions)

Advanced

Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

The Board has been an asset owner signatory of PRI since 2007. We also attended the PRI in Person Conference and Western North American PRI Network Program meetings in 2018 including representation by a trustee as moderator for the panel on Timberlands.

The Board's investment agent, BCI, has been a founding signatory since 2006 and is an active member of steering committees and working groups.

Collaborative Initiatives:

- Advisory Committee on Credit Ratings: member
- Cyber Security Collaborative Engagement: member
- Human Rights in Extractive Sector: steering committee member; BCI helped lay the ground work for this ongoing engagement
- Infrastructure Advisory Committee: committee member
- Methane Engagement Working Group: member
- Private Equity Monitoring and Reporting Guidance Working Group: member
- Sustainable Stock Exchanges Working Group: member
- Climate Action 100+

Publications: BCI contributed to the release of two follow-up reports on ESG, Credit Risk and Ratings: Part 1 -- The State of Play. The first is titled ESG, Credit Risk and Ratings: Part 2 -- Exploring the Disconnects; and the second is titled ESG, Credit Risk and Ratings: Part 3 -- From Disconnect to Action Areas. Contributed to the final outcome document titled Digging Deeper: Human Rights and the Extractives Sector.

Asian Corporate Governance Association

Your organisation's role in the initiative during the reporting period (see definitions)

Moderate

Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

Our investment agent BCI has been a member since 2005 and participates in regular conference calls with staff and other investor members to stay informed on governance developments in the region to share experience and issues of concerns; it also supports the association's regulatory efforts by providing comments on public policy submissions and by endorsing submissions to regulators as part of its own submissions.

- Australian Council of Superannuation Investors
- AFIC – La Commission ESG
- BVCA – Responsible Investment Advisory Board
- CDP Climate Change

Your organisation's role in the initiative during the reporting period (see definitions)
Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
As a signatory since 2006 and an investor member since 2016, our investment agent BCI contributes financially to the organization, and encourages companies to align their disclosure with the CDP framework.

- CDP Forests
- CDP Water

Your organisation's role in the initiative during the reporting period (see definitions)
Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
As a supporting financial member since inception, our investment agent BCI uses the information provided by CDP water to better understand how our investee companies address risks and opportunities.

- CFA Institute Centre for Financial Market Integrity
- Code for Responsible Investment in SA (CRISA)
- Code for Responsible Finance in the 21st Century
- Council of Institutional Investors (CII)

Your organisation's role in the initiative during the reporting period (see definitions)
Moderate
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI became a CII member in 2017. It actively participates to stay informed on governance developments in the United States, and supports the association's regulatory efforts by providing comments on public policy submissions by attending conferences, and participating in conference calls and webinars. BCI also endorses submissions to regulators as part of its own submissions.

- Eumedion
- Extractive Industries Transparency Initiative (EITI)

Your organisation's role in the initiative during the reporting period (see definitions)
Basic
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI has been an investor signatory since 2011.

- ESG Research Australia
- Invest Europe Responsible Investment Roundtable
- Global Investors Governance Network (GIGN)
- Global Impact Investing Network (GIIN)
- Global Real Estate Sustainability Benchmark (GRESB)
- Green Bond Principles

Your organisation's role in the initiative during the reporting period (see definitions)
Basic
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI signed on to the principles in 2015. As an organization BCI strives to adhere to the industry-recognized principles.

- Institutional Investors Group on Climate Change (IIGCC)
- Interfaith Center on Corporate Responsibility (ICCR)
- International Corporate Governance Network (ICGN)

Your organisation's role in the initiative during the reporting period (see definitions)
Moderate
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI has been a member since 2005.

- Investor Group on Climate Change, Australia/New Zealand (IGCC)
- International Integrated Reporting Council (IIRC)
- Investor Network on Climate Risk (INCR)/CERES
- Local Authority Pension Fund Forum

- Principles for Sustainable Insurance
- Regional or National Social Investment Forums (e.g. UKSIF, Eurosif, ASRIA, RIAA), specify

Responsible Investment Association - Canada

Your organisation's role in the initiative during the reporting period (see definitions)
Basic
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our fiduciary agent BCI has been a member since 2007.

- Responsible Finance Principles in Inclusive Finance
- Shareholder Association for Research and Education (Share)

Your organisation's role in the initiative during the reporting period (see definitions)
Moderate
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
The Municipal Pension Board of Trustees is an affiliate member. A trustee from the Board is a director for SHARE.

- United Nations Environmental Program Finance Initiative (UNEP FI)
- United Nations Global Compact

Your organisation's role in the initiative during the reporting period (see definitions)
Basic
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI encourages external managers and investee companies to implement the principle-based framework into operations and activities.

- Other collaborative organisation/initiative, specify

Pension Investment Association of Canada (PIAC)

Your organisation's role in the initiative during the reporting year (see definitions)
Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI serves on the investor stewardship committee, risk management committee and the board.

- Other collaborative organisation/initiative, specify

Prince of Wales' Accounting for Sustainability Project

Your organisation's role in the initiative during the reporting year (see definitions)
Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI joined the Canadian Chapter of this initiative in 2017. It is also an active participant in A4S and has attended summits and participated in speaking engagements.

- Other collaborative organisation/initiative, specify

30% Club Canada

Your organisation's role in the initiative during the reporting year (see definitions)
Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI has been a member since 2006 - one of 271 Canadian chapter members. BCI is also a member of the steering committee and chair of the investor committee.

- Other collaborative organisation/initiative, specify

Canadian Bond Investors' Association/Association Canadienne des Investisseurs Obligataires

Your organisation's role in the initiative during the reporting year (see definitions)
Basic
Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]
Our investment agent BCI is a founding member since 2011. It attended the annual conference and to strengthen BCI's involvement, have volunteered to be on the member services committee to raise awareness while helping with retention and recruitment.

SG 10	Mandatory	Core Assessed	PRI 4
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SG 10.1	Indicate if your organisation promotes responsible investment, independently of collaborative initiatives.
<input checked="" type="checkbox"/> Yes	

SG 10.2

Indicate the actions your organisation has taken to promote responsible investment independently of collaborative initiatives. Provide a description of your role in contributing to the objectives of the selected action and the typical frequency of your participation/contribution.

- Provided or supported education or training programmes (this includes peer to peer RI support) Your education or training may be for clients, investment managers, actuaries, broker/dealers, investment consultants, legal advisers etc.)

Description

The Executive Director, on behalf of the Board, continued to spearhead the Western North America Network for PRI signatories and there was one meeting in Spring of 2018. At the meeting, a session on Timberlands was moderated by an MPP trustee. Our investment agent BCI regularly hosts educational events for clients that include a responsible investing (RI) component, and also meets with individual clients to present on RI. To support education of BCI employees, BCI invites guest speakers to discuss RI topics.

Frequency of contribution

- Quarterly or more frequently
- Biannually
- Annually
- Less frequently than annually
- Ad hoc
- Other

- Provided financial support for academic or industry research on responsible investment
- Provided input and/or collaborated with academia on RI related work

Description

Several employees from our investment agent BCI, are actively involved in the University of Victoria Student Fund, including memberships on the investment advisory committee where ESG is a central theme.

Frequency of contribution

- Quarterly or more frequently
- Biannually
- Annually
- Less frequently than annually
- Ad hoc
- Other

- Encouraged better transparency and disclosure of responsible investment practices across the investment industry

Description

Our investment agent BCI posts its policy submissions to its website. Additionally, BCI's Responsible Investing Annual Report contains a list of their policy submissions, including those that pertain to reporting and disclosure. The Board continues to encourage BCI to continue to drive ESG integration efforts, including a defined corporate strategy.

Frequency of contribution

- Quarterly or more frequently
- Biannually
- Annually
- Less frequently than annually
- Ad hoc
- Other

- Spoke publicly at events and conferences to promote responsible investment

Description

A list of the events BCI participated in throughout the year is available on BCI's website as reported in our Responsible Investing Annual Report (<https://bci.ca/publications>).

Frequency of contribution

- Quarterly or more frequently
- Biannually
- Annually
- Less frequently than annually
- Ad hoc
- Other

- Wrote and published in-house research papers on responsible investment
- Encouraged the adoption of the PRI

Description

The Board actively encourages other asset owners to join PRI.

Frequency of contribution
<input type="radio"/> Quarterly or more frequently
<input type="radio"/> Biannually
<input type="radio"/> Annually
<input type="radio"/> Less frequently than annually
<input checked="" type="radio"/> Ad hoc
<input type="radio"/> Other

- Responded to RI related consultations by non-governmental organisations (OECD, FSB etc.)
- Wrote and published articles on responsible investment in the media
- A member of PRI advisory committees/ working groups, specify

Description
1. Executive director co-chairs WNA PRI Network 2. Our investment agent, BCI is a member on 8 PRI committees/working groups: - Advisory Committee on Credit Ratings: member - Climate Action 100+: member - Cyber Security Collaborative Engagement: member - Human Rights in Extractive Sector: steering committee member - Infrastructure Advisory Committee: committee member - Methane Engagement Working Group: member - Private Equity Monitoring and Reporting Guidance Working Group: member - Sustainable Stock Exchanges: member of working group

Frequency of contribution
<input checked="" type="radio"/> Quarterly or more frequently
<input type="radio"/> Biannually
<input type="radio"/> Annually
<input type="radio"/> Less frequently than annually
<input type="radio"/> Ad hoc
<input type="radio"/> Other

- On the Board of, or officially advising, other RI organisations (e.g. local SIFs)

Description
Our investment agent BCI is a member of the SASB Investor Advisory Group

Frequency of contribution
<input checked="" type="radio"/> Quarterly or more frequently
<input type="radio"/> Biannually
<input type="radio"/> Annually
<input type="radio"/> Less frequently than annually
<input type="radio"/> Ad hoc
<input type="radio"/> Other

- Other, specify

specify description
Our investment agent BCI publicly posted BCI's Climate Action Plan (CAP) and Approach to the TCFD Recommendations and an annual responsible investing report.

Description
BCI's CAP builds on over a decade of climate-related work and includes new tools and metrics, and maps BCI's strategy. The document also outlines BCI's alignment with the TCFD recommendations.

Frequency of contribution
<input checked="" type="radio"/> Quarterly or more frequently
<input type="radio"/> Biannually
<input type="radio"/> Annually
<input type="radio"/> Less frequently than annually
<input type="radio"/> Ad hoc
<input type="radio"/> Other

No

SG 10.3 Describe any additional actions and initiatives that your organisation has taken part in during the reporting year to promote responsible investment [Optional]

The Municipal Pension Board of Trustees provides or supports training programs such as the annual BC Public Sector Pension Conference (PSPC) at which trustees of non-signatory funds are present, and Investment Literacy - Strategy and Programs run by BCI. In 2019, the BC PSPC will include a session on climate change.

The Western North America PRI Network (that the Board's ED co-chairs) invited non-signatories to attend the fifth meeting from May 9-10, 2018 in Vancouver.

SG 11	Voluntary	Additional Assessed	PRI 4,5,6
SG 11.1	Indicate if your organisation - individually or in collaboration with others - conducted dialogue with public policy makers or regulators in support of responsible investment in the reporting year.		
<input checked="" type="checkbox"/> Yes			
	If yes		
<input checked="" type="checkbox"/> Yes, individually <input checked="" type="checkbox"/> Yes, in collaboration with others			
SG 11.2	Select the methods you have used.		
<input checked="" type="checkbox"/> Endorsed written submissions to governments, regulators or public policy-makers developed by others <input checked="" type="checkbox"/> Drafted your own written submissions to governments, regulators or public-policy markers <input type="checkbox"/> Participated in face-to-face meetings with government members or officials to discuss policy <input type="checkbox"/> Other, specify			
SG 11.3	Where you have made written submissions (individually or collaboratively) to governments and regulatory authorities, indicate if these are publicly available.		
<input checked="" type="checkbox"/> Yes, publicly available https://bci.ca/approach/responsible-investing/submissions-comments https://www.bci.ca/approach/responsible-investing/			
<input type="checkbox"/> No			
SG 11.4	Provide a brief description of the main topics your organisation has engaged with public policy-makers or regulators on.		
<p>BCI advocates for legal and regulatory changes that make responsible investing principles part of the regulatory framework and improve the investment environment for all investors. By engaging with Canadian and international regulators and standard-setting bodies, BCI's activities are aimed at addressing systemic risks, with the expectation that their efforts will lead to greater stability and integrity within the markets. As a long-term investor, we recognize that meaningful, large-scale change takes time.</p> <p>In 2018, BCI submitted 17 policy submissions to Canadian and international regulators, and standard-setting bodies. Topics focused on advancing responsible investing within the investment industry and corporate governance. For a comprehensive list of our submissions for 2018 and a closer look at some of the more noteworthy submissions, please refer to BCI's 2018 Responsible Investing Annual Report published on our website at https://www.bci.ca/approach/responsible-investing/.</p>			

SG 12	Mandatory	Core Assessed	PRI 4
SG 12.1	Indicate whether your organisation uses investment consultants.		
<input checked="" type="checkbox"/> Yes, we use investment consultants			
SG 12.4	Indicate whether you use investment consultants for any the following services. Describe the responsible investment components of these services.		
<input type="checkbox"/> Custodial services <input checked="" type="checkbox"/> Investment policy development			
	Describe how responsible investment is incorporated		
<p>The Board engages a general independent investment consultant to support Board decision-making on strategic asset allocation and participation in proposed individual investment strategies, all of which have ESG integration as a component (including speciality active ESG equity funds), and to assist with oversight of its investment agent, BCI. The Board engages a responsible investing consultant to assist with determining its RI approach, objectives and strategy. This includes implications for investment policy (i.e. responsible investment beliefs, etc.).</p>			
<input type="checkbox"/> Strategic asset allocation <input type="checkbox"/> Investment research <input type="checkbox"/> Other, specify (1) <input type="checkbox"/> Other, specify (2) <input type="checkbox"/> Other, specify (3) <input type="checkbox"/> None of the above			
<input type="checkbox"/> No, we do not use investment consultants.			
SG 12.5	Indicate whether your organisation considers any of the following responsible investment factors in the monitoring of fiduciary managers		
<input checked="" type="checkbox"/> Including responsible investment as a standard agenda item at performance review meetings <input checked="" type="checkbox"/> Discussing whether the fiduciary manager has acted in accordance with your organisation's overall investment beliefs/ strategy/ policy on responsible investment and ESG factors			

- Reviewing the fiduciary manager's PRI Transparency or Assessment reports
- Reviewing the fiduciary manager's responsible investment reporting (excluding PRI generated reports)
- Reviewing ESG characteristics/factors used by the fiduciary manager in portfolio construction
- Reviewing the fiduciary manager's incorporation approaches of ESG through-out asset classes
- Reviewing the impact of ESG factors on financial performance
- Encouraging your fiduciary managers to consider joining responsible investment initiatives/organisations or participate in educational or collaborative projects with other investors
- Including responsible investment criteria as a formal component of overall manager performance evaluation
- Reviewing the fiduciary manager's ESG incorporation in external managers' selection, appointment, monitoring
- Reviewing how ESG materiality is defined by the fiduciary manager
- Other general aspects of your monitoring; specify
- We do not consider responsible investment in the monitoring processes for fiduciary managers.

SG 13	Mandatory	Descriptive	PRI 1
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SG 13.1	Indicate whether the organisation undertakes scenario analysis and/or modelling and provide a description of the scenario analysis (by asset class, sector, strategic asset allocation, etc.).
---------	--

- Yes, to assess future ESG factors

Describe	Asset liability review
----------	------------------------

- Yes, to assess future climate-related risks and opportunities

Describe	The board's investment agent, BCI analyzed three climate change scenarios and the resulting impact on the long-term expected returns at a total fund level and by asset class. BCI also uses climate change scenarios as an input into asset liability modelling.
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- No, not to assess future ESG/climate-related issues

SG 13.2	Indicate if your organisation considers ESG issues in strategic asset allocation and/or allocation of assets between sectors or geographic markets.
---------	---

- | | |
|---------------------|---|
| We do the following | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Allocation between asset classes <input type="checkbox"/> Determining fixed income duration <input checked="" type="checkbox"/> Allocation of assets between geographic markets <input checked="" type="checkbox"/> Sector weightings <input type="checkbox"/> Other, specify <input type="checkbox"/> We do not consider ESG issues in strategic asset allocation |
|---------------------|---|

SG 13.3	Additional information. [OPTIONAL]
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Our investment agent BCI works within the framework of applicable legislation as well as the legal contracts negotiated with its clients. BCI is required to act in the best financial interests of its clients at all times.

SG 13 CC	Voluntary	Descriptive	General
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SG 13.4 CC	Describe how the organisation is using scenario analysis to manage climate-related risks and opportunities, including how the analysis has been interpreted, the results and any future plans.
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- Initial assessment

Describe	<p>Our investment agent BCI assesses potential expected returns under multiple climate scenarios using a model based on Mercer's Climate Change Risk Assessment Research Package.</p> <p>Outside of the three-degree global warming scenario where impacts were not expected to be material on an aggregate total fund level, BCI evaluated MPP's potential long-term return impacts under both a:</p> <ul style="list-style-type: none"> • Two-degree global warming scenario, where the transition to a lower carbon economy occurs faster than expected and creates elevated levels of transition risk for certain assets, while resulting in less risk of the physical impacts brought on by climate change; • Four-degree global warming scenario, where climate action policies, technological advancements, and sentiment are largely insufficient, resulting in less transition risk but experiencing significant increases in physical impacts on certain assets. <p>Using client long-term strategic asset allocation targets, BCI found that the two- and four-degree climate scenarios would create an expected drag of 0.14 per cent and 0.18 per cent in average annual returns respectively for MPP over the 15-year forecast horizon, relative to the base case scenario.</p> <p>Beneath the total fund aggregate impacts, asset class performance varies significantly depending on which scenario unfolds. In the four-degree scenario, real assets are more likely to suffer from the rising risk of physical impacts. In contrast, in a two-degree scenario, the performance of developed market public equities is expected to be impacted as companies exposed to traditional energy assets, such as oil, would likely experience valuation adjustment.</p> <p>Our investment agent BCI's work on climate change (specifically for MPP) was developed based on the direction of the Board.</p>
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- Incorporation into investment analysis

	Describe
	<p>Our investment agent BCI is currently using climate change scenario analysis to identify macro-economic climate-related risks and opportunities that could impact their clients' investment returns. The scenarios provide a directional indication of areas in the portfolios that require more detailed assessment.</p> <p>Each asset class has its own process for identifying and addressing climate change risks. BCI is developing processes to assess climate change materiality and performance in a consistent way across their firm.</p>

- Inform active ownership

	Describe
	<p>Climate change has been a top engagement priority for our investment agent BCI for over ten years. BCI engages with company management, regulators, and standard-setting bodies via four main activities:</p> <ol style="list-style-type: none"> 1. Proxy Voting, in which we have supported about 70 per cent of all climate-related shareholder proposals and recently introduced a policy to vote against appropriate board directors at companies that fail to disclose adequate climate-related data. 2. Direct Engagement, in which we focus on achieving better climate change disclosure from invested companies. 3. Collaborative Engagement, in which we work with our peers globally to improve practices related to hydraulic fracturing and methane, as well as asking companies to take action to reduce greenhouse gas emissions. 4. Policy Advocacy, in which we advocate for policy changes that will improve the investing environment for long-term investors, including at least 13 climate-related policy submissions with provincial, federal, and international policymakers between 2007-2017.

- Other

SG 13.5 CC	Indicate who uses this analysis.
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- Board members, trustees, C-level roles, Investment Committee
- Portfolio managers
- Dedicated responsible investment staff
- External managers
- Investment consultants/actuaries
- Other

SG 13.6 CC	Indicate whether the organisation has evaluated the impacts of climate-related risk, beyond the investment time-horizon, on the organisations investment strategy.
------------	--

- Yes

	Describe
	<p>Climate change scenarios were evaluated beyond the investment time horizon out to the modelling horizon of 2050. Longer term impacts related to climate change risk are a focus of additional physical climate change risk assessment that is currently underway.</p>

- No

SG 13.7 CC	Indicate whether a range of climate scenarios is used.
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- Yes, including analysis based on a 2°C or lower scenario
- Yes, not including analysis based on a 2°C or lower scenario
- No, a range is not used

SG 13.8 CC	Indicate the climate scenarios the organisation uses.
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Provider	Scenario used	
IEA		
IRENA		
Greenpeace		
Institute for Sustainable Development		
Bloomberg		
IPCC		

Other	<input checked="" type="checkbox"/>	Other (1) please specify: Mercer Climate Change Scenario Tool
Other		
Other		

SG 14	Mandatory to Report, Voluntary to Disclose	Additional Assessed	PRI 1
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SG 14.1 Some investment risks and opportunities arise as a result of long term trends. Indicate which of the following are considered.

- Changing demographics
- Climate change
- Resource scarcity
- Technological developments
- Other, specify(1)
- Other, specify(2)
- None of the above

SG 14.2 Indicate which of the following activities you have undertaken to respond to climate change risk and opportunity

- Established a climate change sensitive or climate change integrated asset allocation strategy
- Targeted low carbon or climate resilient investments
- Phase out your investments in your fossil fuel holdings
- Reduced portfolio exposure to emissions intensive or fossil fuel holdings
- Used emissions data or analysis to inform investment decision making
- Sought climate change integration by companies
- Sought climate supportive policy from governments
- Other, specify
- None of the above

SG 14.3 Indicate which of the following tools the organisation uses to manage climate-related risks and opportunities.

- Scenario analysis
- Disclosures on emissions risks to clients/trustees/management/beneficiaries
- Climate-related targets
- Encouraging internal and/or external portfolio managers to monitor emissions risks
- Emissions-risk monitoring and reporting are formalised into contracts when appointing managers
- Weighted average carbon intensity
- Carbon footprint (scope 1 and 2)
- Portfolio carbon footprint
- Total carbon emissions
- Carbon intensity
- Exposure to carbon-related assets
- Other emissions metrics
- Other, specify
- None of the above

SG 14.5 Additional information [Optional]

Our investment agent, BCI has completed preliminary scenario analysis on disruptive technology and conducted research on resource scarcity in the context of infrastructure investing.

SG 14 CC	Voluntary		General
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SG 14.6 CC Please provide further details on these key metric(s) used to assess climate related risks and opportunities.

Metric Type	Coverage	Purpose	Metric Unit	Metric Methodology
Portfolio carbon footprint	Majority of assets	Portfolio monitoring	Portfolio Carbon Footprint	Financed emissions

SG 14.8 CC Indicate whether climate-related risks are integrated into overall risk management and explain the risks management processes for identifying, assessing, and managing climate-related risks.

- Process for climate-related risks is integrated into overall risk management

Please describe
Our investment agent BCI is currently using climate change scenario analysis to identify macro-economic climate-related risks and opportunities that could impact clients' investment returns. The scenarios provide a directional indication of areas in the portfolios that require more detailed assessment.

Each asset class currently identifies material climate change risks. BCI is developing processes to assess climate change materiality and performance in a consistent way across the firm.

Additionally, BCI is developing processes to effectively measure and determine material climate change risks and opportunities across the total portfolio. These tools will build on insights generated by carbon footprint metrics by introducing further fundamental research and analysis; as well as developing evaluations of the resiliency of specific assets to climate-related risks in the long term. The tools are intended to help us understand specific investments in our portfolio that may be at risk or will benefit in the context of climate change.

Process for climate-related risks is not integrated into our overall risk management

SG 14.9 CC Indicate whether the organisation undertakes active ownership activities to encourage TCFD adoption.

Yes

Please describe

Through direct engagement, BCI references the TCFD recommendations which puts focus on achieving better climate change disclosure from invested companies.

No, we do not engage

SG 15 Mandatory to Report, Voluntary to Disclose Descriptive PRI 1

SG 15.1 Indicate if your organisation allocates assets to, or manages, funds based on specific environmental and social themed areas.

Yes

SG 15.2 Indicate the percentage of your total AUM invested in environmental and social themed areas.

11.7%

SG 15.3 Specify which thematic area(s) you invest in, indicate the percentage of your AUM in the particular asset class and provide a brief description.

Area

Energy efficiency / Clean technology

Asset class invested

- Listed equity
20.6% of AUM
- Fixed income - SSA
- Fixed income - Corporate (financial)
- Fixed income - Corporate (non-financial)
- Fixed income - Securitised
- Private equity
- Property
- Infrastructure
- Forestry
- Farmland

Brief description and measures of investment

BCI's Thematic Public Equity Fund launched in 2013, includes investments in companies involved in alternative energy and providing energy efficiency solutions.

Renewable energy

Green buildings

Asset class invested

- Listed equity
- Fixed income - SSA
- Fixed income - Corporate (financial)
- Fixed income - Corporate (non-financial)
- Fixed income - Securitised
- Private equity
- Property
65% of AUM
- Infrastructure
- Forestry
- Farmland

Brief description and measures of investment

Approximately 90 per cent of our Canadian real estate portfolio is BOMA BEST and / or LEED certified (65 per cent including international investments).

- Sustainable forestry
- Sustainable agriculture
- Microfinance
- SME financing
- Social enterprise / community investing
- Affordable housing
- Education
- Global health

Asset class invested

- Listed equity
22.6% of AUM
- Fixed income - SSA
- Fixed income - Corporate (financial)
- Fixed income - Corporate (non-financial)
- Fixed income - Securitised
- Private equity
- Property
- Infrastructure
- Forestry
- Farmland

Brief description and measures of investment

BCI's Thematic Public Equity Fund, includes investment in health care facilities and services.

- Water

Asset class invested

- Listed equity
- Fixed income - SSA
- Fixed income - Corporate (financial)
- Fixed income - Corporate (non-financial)
- Fixed income - Securitised
- Private equity
- Property
- Infrastructure
4.8% of AUM
- Forestry
- Farmland

Brief description and measures of investment

Investments in regulated water and wastewater utilities represent a significant portion of our infrastructure portfolio. These utilities operate in the U.S., U.K., and Canada.

Note, the percentage is calculated as of December 31, 2018 and not on a lookthrough basis.

- Other area, specify

No

SG 16	Mandatory	Descriptive	General
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SG 16.1 Describe how you address ESG issues for internally managed assets for which a specific PRI asset class module has yet to be developed or for which you are not required to report because your assets are below the minimum threshold.

Asset Class	Describe what processes are in place and the outputs or outcomes achieved
Forestry	<p>Our investment agent, BCI, applies similar processes for this specific asset class as it does for our Infrastructure and Private Equity asset classes.</p> <p>BCI's direct investments represent approximately 98% of its Forestry AUM. Canadian investments are all certified to the Sustainable Forestry Initiative (SFI), ISO 14001 and PEFC Chain of Custody standards. BCI's direct Latin American investment is certified by the PEFC and a national forest certification system called Uruguayan Forest Certification Regime ("UFCR"), a program endorsed by PEFC.</p>

Farmland	Our investment agent BCI applies similar processes for this specific asset class as it does for our Infrastructure and Private Equity asset classes.
Money market instruments	ESG considerations are integrated into BCI's credit approval process in fixed income including for money market instruments. A separate ESG section is included in BCI's credit write-ups and is integrated into the investment decision making process. BCI is an early adopter and supporter of Green Bonds (bonds used to finance environmental projects) and is a member of the Green Bond Principles of the International Capital Markets Association.

SG 18	Voluntary	Descriptive	General
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SG 18.1 Indicate whether any specific features of your approach to responsible investment are particularly innovative.

Yes

SG 18.2 Describe any specific features of your approach to responsible investment that you believe are particularly innovative.

Our investment agent BCI has identified seven key engagement categories that are directly linked to its engagement priorities. These categories are:

- Climate Change Disclosure
- Gender Diversity
- Human Rights in the Extractive Sectors
- Executive Compensation in Canada
- Sustainable Stock Exchanges
- Board Independence in Japan
- Water-Related Disclosure

BCI has defined KPIs to track and monitor stakeholder outcomes. Results are shared with the Board.

No

SG 19	Mandatory	Core Assessed	PRI 2, 6
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SG 19.1 Indicate whether your organisation typically discloses asset class specific information proactively. Select the frequency of the disclosure to clients/beneficiaries and the public, and provide a URL to the public information.

Listed equity - Incorporation

Do you disclose?

- We do not proactively disclose it to the public and/or clients/beneficiaries
- We disclose to clients/beneficiaries only.
- We disclose it publicly

The information disclosed to clients/beneficiaries is the same

- Yes
- No

Disclosure to public and URL

Disclosure to public and URL

- Broad approach to ESG incorporation
- Detailed explanation of ESG incorporation strategy used

Annually

<https://bci.ca/publications>

Listed equity - Engagement

Do you disclose?

- We do not disclose to either clients/beneficiaries or the public.
- We disclose to clients/beneficiaries only.
- We disclose to the public

The information disclosed to clients/beneficiaries is the same

- Yes
- No

Disclosure to public and URL

Disclosure to clients/beneficiaries

<p>Disclosure to public and URL</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Details on the overall engagement strategy <input checked="" type="checkbox"/> Details on the selection of engagement cases and definition of objectives of the selections, priorities and specific goals <input checked="" type="checkbox"/> Number of engagements undertaken <input checked="" type="checkbox"/> Breakdown of engagements by type/topic <input checked="" type="checkbox"/> Breakdown of engagements by region <input type="checkbox"/> An assessment of the current status of the progress achieved and outcomes against defined objectives <input checked="" type="checkbox"/> Examples of engagement cases <input checked="" type="checkbox"/> Details on eventual escalation strategy taken after the initial dialogue has been unsuccessful (i.e. filing resolutions, issuing a statement, voting against management, divestment etc.) <input type="checkbox"/> Details on whether the provided information has been externally assured <input checked="" type="checkbox"/> Outcomes that have been achieved from the engagement <input type="checkbox"/> Other information 	<p>Disclosure to clients/beneficiaries</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Details on the overall engagement strategy <input checked="" type="checkbox"/> Details on the selection of engagement cases and definition of objectives of the selections, priorities and specific goals <input checked="" type="checkbox"/> Number of engagements undertaken <input checked="" type="checkbox"/> Breakdown of engagements by type/topic <input checked="" type="checkbox"/> Breakdown of engagements by region <input type="checkbox"/> An assessment of the current status of the progress achieved and outcomes against defined objectives <input checked="" type="checkbox"/> Examples of engagement cases <input checked="" type="checkbox"/> Details on eventual escalation strategy taken after the initial dialogue has been unsuccessful (i.e. filing resolutions, issuing a statement, voting against management, divestment etc.) <input type="checkbox"/> Details on whether the provided information has been externally assured <input checked="" type="checkbox"/> Outcomes that have been achieved from the engagement <input checked="" type="checkbox"/> Other information <p>In ad hoc requests from the Board, BCI provides a greater level of detail regarding its integration process since this is a proprietary methodology.</p>
Annually	Quarterly or more frequently
https://bci.ca/publications	

Listed equity – (Proxy) Voting

Do you disclose?

We do not disclose to either clients/beneficiaries or the public.
 We disclose to clients/beneficiaries only.
 We disclose to the public

The information disclosed to clients/beneficiaries is the same

Yes
 No

Disclosure to public and URL

Disclosure to public and URL

Disclose all voting decisions
 Disclose some voting decisions
 Only disclose abstentions and votes against management

Quarterly or more frequently

<https://bci.ca/publications>
<https://www.bci.ca/approach/responsible-investing/proxy-voting-record/#proxy-voting-record>

Fixed income

Do you disclose?

We do not disclose to either clients/beneficiaries or the public.
 We disclose to clients/beneficiaries only.
 We disclose to the public

The information disclosed to clients/beneficiaries is the same

Yes
 No

Disclosure to public and URL

Disclosure to public and URL

Broad approach to RI incorporation
 Detailed explanation of RI incorporation strategy used

Annually
https://bci.ca/publications

Private equity

Do you disclose?

- We do not disclose to either clients/beneficiaries or the public.
- We disclose to clients/beneficiaries only.
- We disclose to the public

The information disclosed to clients/beneficiaries is the same

- Yes
- No

Disclosure to public and URL	Disclosure to clients/beneficiaries
<p>Disclosure to public and URL</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> ESG information in relationship to our pre-investment activities <input checked="" type="checkbox"/> ESG information in relationship to our post-investment monitoring and ownership activities <input type="checkbox"/> Information on our portfolio companies' ESG performance <input type="checkbox"/> Other 	<p>Disclosure to clients/beneficiaries</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> ESG information in relationship to our pre-investment activities <input checked="" type="checkbox"/> ESG information in relationship to our post-investment monitoring and ownership activities <input checked="" type="checkbox"/> Information on our portfolio companies' ESG performance <input type="checkbox"/> Other
Annually	Annually
https://bci.ca/publications	

Property

Do you disclose?

- We do not disclose to either clients/beneficiaries or the public.
- We disclose to clients/beneficiaries only.
- We disclose to the public

The information disclosed to clients/beneficiaries is the same

- Yes
- No

Disclosure to public and URL
<p>Disclosure to public and URL</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> ESG information on how you select property investments <input checked="" type="checkbox"/> ESG information on how you monitor and manage property investments <input type="checkbox"/> Information on your property investments' ESG performance <input type="checkbox"/> Other
Annually
https://bci.ca/publications

Infrastructure

Do you disclose?

- We do not disclose to either clients/beneficiaries or the public.
- We disclose to clients/beneficiaries only.
- We disclose to the public

The information disclosed to clients/beneficiaries is the same

- Yes
- No

Disclosure to public and URL	Disclosure to clients/beneficiaries

Disclosure to public and URL	Disclosure to clients/beneficiaries
<input checked="" type="checkbox"/> ESG information on how you select infrastructure investments <input checked="" type="checkbox"/> ESG information on how you monitor and manage infrastructure investments <input type="checkbox"/> Information on your infrastructure investments' ESG performance	<input checked="" type="checkbox"/> ESG information on how you select infrastructure investments <input checked="" type="checkbox"/> ESG information on how you monitor and manage infrastructure investments <input checked="" type="checkbox"/> Information on your infrastructure investments' ESG performance
Annually	Quarterly or more frequently
https://bci.ca/publications	

SG 19.2 Additional information [Optional]

Our investment agent BCI publishes an annual report on responsible investing that describes its direct and collaborative engagement activities including the number of companies it engaged with, the topic area discussed (E,S or G) and the geographical breakdown.

It also publishes RI thematic newsletters. These typically contain information about engagements that fit the newsletter theme and will include outcomes of that engagement.

Both reports are publicly available and shared with the Board. Additionally, BCI posts their proxy voting records in real-time on their website.

In trustee orientation sessions or ad-hoc requests from the Board, BCI would provide a greater level of detail regarding integration process since this is a proprietary methodology.

LEI 01.1

Indicate (1) which ESG incorporation strategy and/or combination of strategies you apply to your actively managed listed equities and (2) the breakdown of your actively managed listed equities by strategy or combination of strategies (+/- 5%)

- Screening alone (i.e. not combined with any other strategies)

Percentage of active listed equity to which the strategy is applied 55%

- Thematic alone (i.e. not combined with any other strategies)
 Integration alone (i.e. not combined with any other strategies)

- Screening and integration strategies

Percentage of active listed equity to which the strategy is applied 30%

- Thematic and integration strategies
 Screening and thematic strategies

- All three strategies combined

Percentage of active listed equity to which the strategy is applied 15%

- We do not apply incorporation strategies

LEI 01.3

If assets are managed using a combination of ESG incorporation strategies, briefly describe how these combinations are used. [Optional]

In terms of screening, our entire portfolio (active, passive, internally or externally managed) is screened for cluster munitions and landmines. As a result, active mandates may use a combination of company specific ESG analysis coupled with the portfolio wide screens.

LEI 02.1

Indicate what ESG information you use in your ESG incorporation strategies and who provides this information.

- Raw ESG company data
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- Company-related analysis or ratings
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- Sector-related analysis or ratings
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- Country-related analysis or ratings
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- Screened stock list
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- ESG issue-specific analysis or ratings
- ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – analyst or portfolio manager
- Other, specify

LEI 02.2	Indicate if you incentivise brokers to provide ESG research.
<input checked="" type="radio"/> Yes	
LEI 02.3	Describe how you incentivise brokers.
Our investment agent provides informal feedback to brokers on its ESG research to demonstrate its interest in and demand for quality ESG research. BCI currently provides this feedback on an ad-hoc basis.	
<input type="radio"/> No	

LEI 03	Voluntary	Additional Assessed	PRI 1
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LEI 03.1	Indicate if your organisation has a process through which information derived from ESG engagement and/or (proxy) voting activities is made available for use in investment decision-making.
<input checked="" type="checkbox"/> Engagement	
<input checked="" type="radio"/> We have a systematic process to ensure the information is made available.	
<input type="radio"/> We occasionally make this information available.	
<input type="radio"/> We do not make this information available.	
<input checked="" type="checkbox"/> (Proxy) voting	
<input checked="" type="radio"/> We have a systematic process to ensure the information is made available.	
<input type="radio"/> We occasionally make this information available.	
<input type="radio"/> We do not make this information available.	

LEI 03.2	Additional information. [Optional]
<p>The Board has delegated its voting rights to our investment agent, BCI, and instructs BCI to use shareholder engagement to encourage companies to focus on long-term value creation by effectively managing ESG risks that may emerge over time and materially affect the valuation of the company.</p> <p>BCI professionals with a mandate to engage with public companies are integrated into the Public Markets Department along with portfolio managers. This allows for the exchange of information on engagement and voting in an informal manner.</p> <p>ESG information provided to investment managers includes engagement and voting history.</p> <p>The Board reviews BCI's voting record. BCI also publicly discloses all of its proxy voting decisions. It provides vote rationales for all shareholder proposals and when it votes against management. This information is disclosed soon after it is voted upon, and ahead of a company's annual general meeting. The searchable database, available on BCI's website, provides an account of BCI's voting history back to 2013.</p>	

LEI 04	Mandatory	Descriptive	PRI 1
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LEI 04.1	Indicate and describe the type of screening you apply to your internally managed active listed equities.		
<input checked="" type="checkbox"/> Negative/exclusionary screening			
<input checked="" type="checkbox"/> Product			
<input checked="" type="checkbox"/> Activity			
<input type="checkbox"/> Sector			
<input type="checkbox"/> Country/geographic region			
<input type="checkbox"/> Environmental and social practices and performance			
<input type="checkbox"/> Corporate governance			
	<table border="1"> <thead> <tr> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Our investment agent BCI has negative screens in place for cluster munitions and landmines across all asset classes.</td> </tr> </tbody> </table>	Description	Our investment agent BCI has negative screens in place for cluster munitions and landmines across all asset classes.
Description			
Our investment agent BCI has negative screens in place for cluster munitions and landmines across all asset classes.			
<input type="checkbox"/> Positive/best-in-class screening			
<input type="checkbox"/> Norms-based screening			

LEI 04.2	Describe how you notify clients and/or beneficiaries when changes are made to your screening criteria.
Our investment agent BCI communicates changes at our board or committee meetings.	

LEI 05	Mandatory	Core Assessed	PRI 1
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LEI 05.1	Indicate which processes your organisation uses to ensure screening is based on robust analysis.
<input type="checkbox"/> Comprehensive ESG research is undertaken or sourced to determine companies' activities and products.	
<input checked="" type="checkbox"/> Companies are given the opportunity by you or your research provider to review ESG research on them and correct inaccuracies	
<input checked="" type="checkbox"/> External research and data used to identify companies to be excluded/included is subject to internal audit by ESG/RI staff, the internal audit function or similar	
<input checked="" type="checkbox"/> Third-party ESG ratings are updated regularly to ensure that portfolio holdings comply with fund policies.	
<input checked="" type="checkbox"/> Trading platforms blocking / restricting flagged securities on the black list	
<input checked="" type="checkbox"/> A committee or body with representatives independent of the individuals who conduct company research reviews some or all screening decisions	
<input checked="" type="checkbox"/> A periodic review of the quality of the research undertaken or provided is carried out	
<input type="checkbox"/> Review and evaluation of external research providers	
<input type="checkbox"/> Other, specify	

None of the above

LEI 05.3 Indicate how frequently third party ESG ratings are updated for screening purposes.

- Quarterly or more frequently
- Bi-annually
- Annually
- Less frequently than annually

LEI 05.4 Indicate how frequently you review internal research that builds your ESG screens.

- Quarterly or more frequently
- Bi-annually
- Annually
- Less frequently than annually

LEI 06 Voluntary Additional Assessed PRI 1

LEI 06.1 Indicate which processes your organisation uses to ensure fund criteria are not breached.

- Systematic checks are performed to ensure that stocks meet the funds' screening criteria.
- Automated IT systems prevent investment managers from investing in excluded stocks or those that do not meet positive screening criteria.
- Audits of fund holdings are undertaken regularly by internal audit function
- Periodic auditing/checking of the organisations RI funds by external party
- Other, specify
- None of the above

LEI 06.2 If breaches of fund screening criteria are identified - describe the process followed to correct those breaches.

Our investment agent's compliance department monitors and alerts the public equities department of any identified breaches. Additionally, they determine the source of the error to prevent recurrence.

LEI 07 Mandatory Descriptive PRI 1

LEI 07.1 Indicate the type of sustainability thematic funds or mandates your organisation manages.

- Environmentally themed funds
- Socially themed funds
- Combination of themes

LEI 07.2 Describe your organisation's processes relating to sustainability themed funds. [Optional]

Our investment agent BCI offers products such as the actively-managed Thematic Public Equity Fund, which invests in long-term, strategic themes such as Energy Efficiency.

LEI 08 Mandatory Core Assessed PRI 1

LEI 08.1 Indicate the ESG factors you systematically research as part of your investment analysis and the proportion of actively managed listed equity portfolios that is impacted by this analysis.

ESG issues	Proportion impacted by analysis										
Environmental	<table border="1"> <thead> <tr> <th colspan="2">Environmental</th> </tr> </thead> <tbody> <tr> <td><input type="radio"/> <10%</td> <td></td> </tr> <tr> <td><input checked="" type="radio"/> 10-50%</td> <td></td> </tr> <tr> <td><input type="radio"/> 51-90%</td> <td></td> </tr> <tr> <td><input type="radio"/> >90%</td> <td></td> </tr> </tbody> </table>	Environmental		<input type="radio"/> <10%		<input checked="" type="radio"/> 10-50%		<input type="radio"/> 51-90%		<input type="radio"/> >90%	
Environmental											
<input type="radio"/> <10%											
<input checked="" type="radio"/> 10-50%											
<input type="radio"/> 51-90%											
<input type="radio"/> >90%											
Social	<table border="1"> <thead> <tr> <th colspan="2">Social</th> </tr> </thead> <tbody> <tr> <td><input type="radio"/> <10%</td> <td></td> </tr> <tr> <td><input checked="" type="radio"/> 10-50%</td> <td></td> </tr> <tr> <td><input type="radio"/> 51-90%</td> <td></td> </tr> <tr> <td><input type="radio"/> >90%</td> <td></td> </tr> </tbody> </table>	Social		<input type="radio"/> <10%		<input checked="" type="radio"/> 10-50%		<input type="radio"/> 51-90%		<input type="radio"/> >90%	
Social											
<input type="radio"/> <10%											
<input checked="" type="radio"/> 10-50%											
<input type="radio"/> 51-90%											
<input type="radio"/> >90%											
Corporate Governance	<table border="1"> <thead> <tr> <th colspan="2">Corporate Governance</th> </tr> </thead> <tbody> <tr> <td><input type="radio"/> <10%</td> <td></td> </tr> <tr> <td><input checked="" type="radio"/> 10-50%</td> <td></td> </tr> <tr> <td><input type="radio"/> 51-90%</td> <td></td> </tr> <tr> <td><input type="radio"/> >90%</td> <td></td> </tr> </tbody> </table>	Corporate Governance		<input type="radio"/> <10%		<input checked="" type="radio"/> 10-50%		<input type="radio"/> 51-90%		<input type="radio"/> >90%	
Corporate Governance											
<input type="radio"/> <10%											
<input checked="" type="radio"/> 10-50%											
<input type="radio"/> 51-90%											
<input type="radio"/> >90%											

LEI 09	Mandatory	Core Assessed	PRI 1
LEI 09.1	Indicate which processes your organisation uses to ensure ESG integration is based on a robust analysis.		
	<input checked="" type="checkbox"/> Comprehensive ESG research is undertaken or sourced to determine companies' activities and products <input checked="" type="checkbox"/> Companies are given the opportunity by you or your research provider to review ESG research on them and correct inaccuracies <input checked="" type="checkbox"/> Third-party ESG ratings are updated regularly. <input checked="" type="checkbox"/> A periodic review of the internal research is carried out <input checked="" type="checkbox"/> Structured, regular ESG specific meetings between responsible investment staff and the fund manager or within the investments team <input checked="" type="checkbox"/> ESG risk profile of a portfolio against benchmark <input type="checkbox"/> Analysis of the impact of ESG factors on investment risk and return performance <input type="checkbox"/> Other, specify <input type="checkbox"/> None of the above		
LEI 09.2	Indicate the proportion of your actively managed listed equity portfolio that is subject to comprehensive ESG research as part your integration strategy.		
	<input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90%		
LEI 09.3	Indicate how frequently third party ESG ratings that inform your ESG integration strategy are updated.		
	<input type="radio"/> Quarterly or more frequently <input type="radio"/> Bi-Annually <input checked="" type="radio"/> Annually <input type="radio"/> Less frequently than annually		
LEI 09.4	Indicate how frequently you review internal research that builds your ESG integration strategy.		
	<input type="radio"/> Quarterly or more frequently <input type="radio"/> Bi-Annually <input checked="" type="radio"/> Annually <input type="radio"/> Less frequently than annually		
LEI 09.5	Describe how ESG information is held and used by your portfolio managers.		
	<input checked="" type="checkbox"/> ESG information is held within centralised databases or tools and it is accessible by all relevant staff <input checked="" type="checkbox"/> ESG information or analysis is a standard section or aspect of all company research notes or industry/sector analysis generated by investment staff <input checked="" type="checkbox"/> Systematic records are kept that capture how ESG information and research was incorporated into investment decisions <input type="checkbox"/> Other, specify <input type="checkbox"/> None of the above		

LEI 10	Mandatory to Report, Voluntary to Disclose	Core Assessed	PRI 1		
LEI 10.1	Indicate which aspects of investment analysis you integrate material ESG information into.				
	<input type="checkbox"/> Economic analysis <input checked="" type="checkbox"/> Industry analysis				
	<table border="1"> <thead> <tr> <th>Proportion of actively managed listed equity exposed to investment analysis</th> </tr> </thead> <tbody> <tr> <td> <input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90% </td> </tr> </tbody> </table>			Proportion of actively managed listed equity exposed to investment analysis	<input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90%
Proportion of actively managed listed equity exposed to investment analysis					
<input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90%					
	<input checked="" type="checkbox"/> Quality of management				
	<table border="1"> <thead> <tr> <th>Proportion of actively managed listed equity exposed to investment analysis</th> </tr> </thead> <tbody> <tr> <td> <input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90% </td> </tr> </tbody> </table>			Proportion of actively managed listed equity exposed to investment analysis	<input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90%
Proportion of actively managed listed equity exposed to investment analysis					
<input type="radio"/> <10% <input checked="" type="radio"/> 10-50% <input type="radio"/> 51-90% <input type="radio"/> >90%					
	<input checked="" type="checkbox"/> Analysis of company strategy				
	<table border="1"> <thead> <tr> <th>Proportion of actively managed listed equity exposed to investment analysis</th> </tr> </thead> <tbody> <tr> <td> <input type="radio"/> <10% </td> </tr> </tbody> </table>			Proportion of actively managed listed equity exposed to investment analysis	<input type="radio"/> <10%
Proportion of actively managed listed equity exposed to investment analysis					
<input type="radio"/> <10%					

- 10-50%
- 51-90%
- >90%
- Portfolio weighting
- Sensitivity and/or scenario analysis
- Fair value/fundamental analysis

Proportion of actively managed listed equity exposed to investment analysis	
<input type="radio"/>	<10%
<input checked="" type="radio"/>	10-50%
<input type="radio"/>	51-90%
<input type="radio"/>	>90%
<input type="checkbox"/>	Other, specify

LEI 10.2 Indicate which methods are part of your process to integrate ESG information into fair value/fundamental analysis and/or portfolio construction.

- Adjustments to forecasted company financials (sales, operating costs, earnings, cash flows)
- Adjustments to valuation-model variables (discount rates, terminal value, perpetuity growth rates)
- Valuation multiples
- Other adjustments; specify

Our investment agent BCI assigns an investment score which includes a weighting based on an ESG score.

LEI 10.4 Describe the methods you have used to adjust the income forecast / valuation tool

The ESG score impacts the fundamental analysis and not the income forecast/valuation tool.

LEI 11	Mandatory to Report, Voluntary to Disclose	Descriptive	PRI 1
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LEI 11.1 Indicate if you manage passive listed equity funds that incorporate ESG issues in the index construction methodology.

- Yes
- No

LEI 11.2 Indicate the percentage of your total passive listed equity funds for which ESG issues are incorporated in the index construction methodology.

(% of total passive listed equity funds)	
<input type="radio"/>	<10%
<input checked="" type="radio"/>	10-50%
<input type="radio"/>	51-90%
<input type="radio"/>	>90%

LEI 11.3 Specify index/fund name, provide a brief description of ESG methodology and indicate which of the following ESG incorporation strategies you apply.

- Index/fund 1
- Index/fund 2
- Index/fund 3
- Index/fund 4
- Index/fund 5

Index/fund name and brief description of ESG methodology	ESG incorporation strategy
Our investment agent BCI's Indexed Global ESG Equity Fund is based on MSCI research/ratings which identify best in class companies for each sector, and MSCI has also factored in some exclusionary screens.	<input checked="" type="checkbox"/> Screening <input type="checkbox"/> Thematic <input checked="" type="checkbox"/> Integration of ESG issues <input type="checkbox"/> Other

LEI 12	Voluntary	Descriptive	PRI 1
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LEI 12.1 Indicate how your ESG incorporation strategies have influenced the composition of your portfolio(s) or investment universe.

- Screening

Describe any reduction in your starting investment universe or other effects.	
The Indexed Global ESG Equity Fund reduces the universe by more than 50%, compared to the MSCI World Index. The Indexed Global ESG Equity Fund only represents approximately 3% of MPP's total public equity AUM as at December 31, 2018.	

Specify the percentage reduction (+/- 5%)

50%

- Thematic
- Integration of ESG factors

Select which of these effects followed your ESG integration:

- Reduce or prioritise the investment universe
 - Overweight/underweight at sector level
 - Overweight/underweight at stock level
 - Buy/sell decisions
 - Engagement / Voting
 - Other, specify
 - None of the above
- Index incorporating ESG issues (for passively managed funds)

LEA 01.1 Indicate whether your organisation has an active ownership policy.

Yes

LEA 01.2 Attach or provide a URL to your active ownership policy.

- Attachment provided:
- URL provided:
<https://www.bci.ca/approach/responsible-investing/>

LEA 01.3 Indicate what your active engagement policy covers:

General approach to active ownership

- Conflicts of interest
- Alignment with national stewardship code requirements
- Assets/funds covered by active ownership policy
- Expectations and objectives
- Engagement approach

Engagement

- ESG issues
- Prioritisation of engagement
- Method of engagement
- Transparency of engagement activities
- Due diligence and monitoring process
- Insider information
- Escalation strategies
- Service Provider specific criteria
- Other specify;

(Proxy) voting approach

Voting

- ESG issues
- Prioritisation and scope of voting activities
- Methods of voting
- Transparency of voting activities
- Regional voting practice approaches
- Filing or co-filing resolutions
- Company dialogue pre/post-vote
- Decision-making processes
- Securities lending processes
- Other specify;

- Other
- None of the above

No

LEA 01.4 Do you outsource any of your active ownership activities to service providers?

- Yes
- No

LEA 01.6 Additional information [optional]

In 2018, our investment agent, BCI had four dedicated professionals focused on engagement, which includes proxy voting, direct dialogue with companies, collaborative engagements, and engagement with public policy makers and/or standard setters like industry associations. BCI's overall approach to engagement is fully described in their 2016 document, ESG Engagement: Public Equities Priorities and Process, which identifies climate change and water, human rights, and shareholder rights as their engagement priority areas. An updated version of this document will be released in 2019.

LEA 02.1 Indicate the method of engagement, giving reasons for the interaction.

Type of engagement	Reason for interaction
--------------------	------------------------

Individual / Internal staff engagements	<input checked="" type="checkbox"/> To influence corporate practice (or identify the need to influence) on ESG issues <input checked="" type="checkbox"/> To encourage improved/increased ESG disclosure <input checked="" type="checkbox"/> To gain an understanding of ESG strategy and/or management <input type="checkbox"/> We do not engage via internal staff
Collaborative engagements	<input checked="" type="checkbox"/> To influence corporate practice (or identify the need to influence) on ESG issues <input checked="" type="checkbox"/> To encourage improved/increased ESG disclosure <input checked="" type="checkbox"/> To gain an understanding of ESG strategy and/or management <input type="checkbox"/> We do not engage via collaborative engagements
Service provider engagements	<input type="checkbox"/> To influence corporate practice (or identify the need to influence) on ESG issues <input type="checkbox"/> To encourage improved/increased ESG disclosure <input type="checkbox"/> To gain an understanding of ESG strategy and/or management <input checked="" type="checkbox"/> We do not engage via service providers

LEA 02.4 Additional information. [Optional]

Our investment agent has a mandate to talk to and at times challenge companies and market participants about their policies and activities. BCI aims to provide positive influence without placing unreasonable burdens on companies, while adhering to guidelines that reflect our input. It also believes that interacting with companies on ESG risks brings more insight to its investment decisions on our behalf and that by encouraging companies to manage ESG risks, it is minimizing our fund risk in the long-term.

LEA 03 Mandatory Core Assessed PRI 2

LEA 03.1 Indicate whether your organisation has a formal process for identifying and prioritising engagements.

Yes

LEA 03.2 Indicate the criteria used to identify and prioritise engagements for each type of engagement.

Type of engagement	Criteria used to identify/prioritise engagements
Individual / Internal engagements	<p>Internal / Individual engagements</p> <input checked="" type="checkbox"/> Geography / market of the companies <input checked="" type="checkbox"/> Materiality of the ESG factors <input checked="" type="checkbox"/> Exposure (size of holdings) <input checked="" type="checkbox"/> Responses to ESG impacts that have already occurred <input type="checkbox"/> Responses to divestment pressure <input checked="" type="checkbox"/> Consultation with clients/beneficiaries <input type="checkbox"/> Consultation with other stakeholders (e.g. NGOs, trade unions, etc.) <input checked="" type="checkbox"/> Follow-up from a voting decision <input type="checkbox"/> Client request <input checked="" type="checkbox"/> Breaches of international norms <input type="checkbox"/> Other, specify <input type="checkbox"/> We do not outline engagement criteria for our individual engagements.
	<p>Collaborative engagements</p> <input checked="" type="checkbox"/> Potential to enhance knowledge of ESG issues from other investors <input checked="" type="checkbox"/> Ability to have greater impact on ESG issues <input checked="" type="checkbox"/> Ability to add value to the collaboration <input checked="" type="checkbox"/> Geography/market of the companies targeted by the collaboration <input checked="" type="checkbox"/> Materiality of ESG factors addressed by the collaboration <input checked="" type="checkbox"/> Exposure (size of holdings) to companies targeted by the collaboration <input type="checkbox"/> Responses to ESG impacts addressed by the collaboration that have already occurred <input type="checkbox"/> Responses to divestment pressure <input type="checkbox"/> Follow-up from a voting decision <input type="checkbox"/> Alleviate the resource burden of engagement <input checked="" type="checkbox"/> Consultation with clients/beneficiaries <input type="checkbox"/> Consultation with other stakeholders (e.g. NGOs, trade unions, etc.) <input type="checkbox"/> Other, specify <input type="checkbox"/> We do not outline engagement criteria for our collaborative engagements.

No

LEA 03.3	Additional information. [Optional]
<p>Our investment agent, BCI, focuses on three areas that we view as being long-term, widespread business challenges and, therefore, a natural fit for an investor with an investment horizon that stretches forward many decades, including: climate change and water, human rights, and shareholder rights, i.e. board composition, voting rights and executive compensation.</p> <p>With these broad priorities established, BCI is able to identify targets for engagement through conducting an annual portfolio assessment and assessing the ESG performance of its top holdings. In addition, while conducting proxy voting duties, BCI actively tracks companies with which it plans to follow up based on its research and voting decisions.</p> <p>Outside of proactive engagements, BCI also meets with companies' management and raise ESG issues.</p>	

LEA 04	Mandatory	Core Assessed	PRI 2
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LEA 04.1	Indicate whether you define specific objectives for your organisation's engagement activities.		
Individual / Internal engagements	<input type="radio"/> All engagement activities <input checked="" type="radio"/> Majority of engagement activities <input type="radio"/> Minority of engagement activities <input type="radio"/> We do not define specific objectives for engagement activities carried out by internal staff.		
Collaborative engagements	<input checked="" type="radio"/> All engagement activities <input type="radio"/> Majority of engagement activities <input type="radio"/> Minority of engagement activities <input type="radio"/> We do not define specific objectives for engagement activities carried out through collaboration		

LEA 04.2	Additional information. [Optional]
<p>Our investment agent has instituted an internal database to track engagement activity including all contacts and correspondence with a company. Using this database, BCI is able to track company progress.</p>	

LEA 05	Mandatory	Core Assessed	PRI 2
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LEA 05.1	Indicate if you monitor and/or review engagement outcomes.		
Individual / Internal engagements	<input type="radio"/> Yes, in all cases <input checked="" type="radio"/> Yes, in majority of cases <input type="radio"/> Yes, in a minority of cases <input type="radio"/> We do not monitor, or review engagement outcomes carried out by our internal staff.		
Collaborative engagements	<input checked="" type="radio"/> Yes, in all cases <input type="radio"/> Yes, in a majority of cases <input type="radio"/> Yes, in a minority of cases <input type="radio"/> We do not monitor, or review engagement outcomes via collaborative engagement activities.		

LEA 05.2	Indicate if you do any of the following to monitor and review the progress of engagement activities.		
Individual / Internal staff engagements	<input type="checkbox"/> Define timelines/milestones for your objectives <input checked="" type="checkbox"/> Track and/or monitor progress against defined objectives and/or KPIs <input checked="" type="checkbox"/> Track and/or monitor the progress of action taken when original objectives are not met <input checked="" type="checkbox"/> Revisit and, if necessary, revise objectives on continuous basis <input type="checkbox"/> Other; specify		
Collaborative engagements	<input checked="" type="checkbox"/> Define timelines/milestones for your objectives <input checked="" type="checkbox"/> Track and/or monitor progress against defined objectives and/or KPIs <input checked="" type="checkbox"/> Track and/or monitor the progress of action taken when original objectives are not met <input checked="" type="checkbox"/> Revisit and, if necessary, revise objectives on continuous basis <input type="checkbox"/> Other; specify		

LEA 05.3	Additional information [Optional]
<p>Our investment agent looks for policy changes and/or improvements in performance, and they utilize an internal database to track updates and/or the evaluation framework established by the PRI if it is a PRI collaboration.</p>	

LEA 06	Mandatory	Additional Assessed	PRI 2,4
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LEA 06.1	Indicate whether your organisation has an escalation strategy when engagements are unsuccessful.		
<input checked="" type="checkbox"/> Yes			
LEA 06.2	Indicate the escalation strategies used at your organisation following unsuccessful engagements.		

- Collaborating with other investors
 - Issuing a public statement
 - Filing/submitting a shareholder resolution
 - Voting against the re-election of the relevant directors
 - Voting against the board of directors or the the annual financial report
 - Submitting nominations for election to the board
 - Seeking legal remedy / litigation
 - Reducing exposure (size of holdings)
 - Divestment
 - Other, specify
- No

LEA 07	Voluntary	Additional Assessed	PRI 1,2
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LEA 07.1 Indicate whether insights gained from your organisation's engagements are shared with investment decision-makers.

Type of engagement	Insights shared
Individual / Internal staff engagements	<input type="radio"/> Yes, systematically <input checked="" type="radio"/> Yes, occasionally <input type="radio"/> No
Collaborative engagements	<input type="radio"/> Yes, systematically <input checked="" type="radio"/> Yes, occasionally <input type="radio"/> No

LEA 07.2 Indicate the practices used to ensure information and insights collected through engagements are shared with investment decision-makers.

- Involving investment decision-makers when developing engagement programme
 - Holding investment team meetings and/or presentations
 - Using IT platforms/systems that enable data sharing
 - Internal process that requires portfolio managers to re-balance holdings based on interaction and outcome levels
 - Other; specify
- Our investment agent, BCI, uses engagement specialists within the Public Markets team to regularly share insights and readily have informal discussions with investment teams.
- None

LEA 07.3 Indicate whether insights gained from your organisation's engagements are shared with your clients/beneficiaries.

Type of engagement	Insights shared
Individual/Internal staff engagements	<input type="radio"/> Yes, systematically <input checked="" type="radio"/> Yes, occasionally <input type="radio"/> No
Collaborative engagements	<input type="radio"/> Yes, systematically <input checked="" type="radio"/> Yes, occasionally <input type="radio"/> No

LEA 08	Mandatory	Gateway	PRI 2
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LEA 08.1 Indicate if you track the number of your engagement activities.

Type of engagement	Tracking engagements
Individual / Internal staff engagements	<input checked="" type="radio"/> Yes, we track the number of our engagements in full <input type="radio"/> Yes, we partially track the number of our engagements <input type="radio"/> We do not track
Collaborative engagements	<input checked="" type="radio"/> Yes, we track the number of our engagements in full <input type="radio"/> Yes, we partially track the number of our engagements <input type="radio"/> We do not track

LEA 09	Mandatory to Report, Voluntary to Disclose	Core Assessed	PRI 2
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LEA 09.1 Indicate the proportion of companies from your listed equities portfolio with which your organisation engaged with during the reporting year.

	We did not complete any engagements in the reporting year.	Number of companies engaged (avoid double counting, see explanatory notes)	Proportion of companies engaged with, out of total listed equities portfolio
Individual / Internal staff engagements	<input type="checkbox"/> We did not complete any engagements in the reporting year.	273	8
Collaborative engagements	<input type="checkbox"/> We did not complete any engagements in the reporting year.	392	11

LEA 09.2 Indicate the proportion breakdown of engagements conducted within the reporting year by the number of interactions (including interactions made on your behalf)

No. of interactions with a company	% of engagements
One interaction	<input checked="" type="checkbox"/> >76% <input type="checkbox"/> 51-75% <input type="checkbox"/> 11-50% <input type="checkbox"/> 1-10% <input type="checkbox"/> None
2 to 3 interactions	<input type="checkbox"/> >76% <input type="checkbox"/> 51-75% <input type="checkbox"/> 11-50% <input checked="" type="checkbox"/> 1-10% <input type="checkbox"/> None
More than 3 interactions	<input type="checkbox"/> >76% <input type="checkbox"/> 51-75% <input type="checkbox"/> 11-50% <input checked="" type="checkbox"/> 1-10% <input type="checkbox"/> None
Total	100%

LEA 09.3 Indicate the percentage of your collaborative engagements for which you were a leading organisation during the reporting year.

Type of engagement	% Leading role
Collaborative engagements	<input type="checkbox"/> >50% <input type="checkbox"/> 10-50% <input checked="" type="checkbox"/> <10% <input type="checkbox"/> None

LEA 10 Voluntary Additional Assessed PRI 2

LEA 10.1 Indicate which of the following your engagement involved.

- Letters and emails to companies
 - In a minority of cases
 - In a majority of cases
 - In all cases
- Meetings and/or calls with board/senior management
 - In a minority of cases
 - In a majority of cases
 - In all cases
- Meetings and/or calls with the CSR, IR or other management
 - In a minority of cases
 - In a majority of cases
 - In all cases
- Visits to operations
- Visits to the supplier(s) from the 'company's supply chain

- Participation in roadshows
 - In a minority of cases
 - In a majority of cases
 - In all cases
- Other

LEA 11	Voluntary	Descriptive	PRI 2
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LEA 11.1 Provide examples of the engagements that your organisation or your service provider carried out during the reporting year.

Add Example 1

ESG Topic	<input checked="" type="checkbox"/> Executive Remuneration
Conducted by	Collaborative
Objectives	Because Canadian regulators have not yet mandated a mandatory vote on executive compensation, our investment agent BCI worked with like-minded shareholders in Canada to get select issuers to voluntarily adopt an advisory vote on executive compensation.
Scope and Process	Through direct engagement, our investment agent BCI targeted ten companies that would benefit from feedback that an advisory vote on compensation provides. BCI was the lead on three of the engagements. The majority of the engagements were carried out via conference calls with some via face to face meetings. Five companies have agreed to adopt an advisory vote on compensation in 2019.
Outcomes	Company committed to change

- Add Example 2
- Add Example 3
- Add Example 4
- Add Example 5
- Add Example 6
- Add Example 7
- Add Example 8
- Add Example 9
- Add Example 10

LEA 11.2 Additional information. [Optional]

BCI's engagement activities are disclosed in various publications, found here: <https://www.bci.ca/approach/responsible-investing/>

LEA 12	Mandatory	Descriptive	PRI 2
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LEA 12.1 Indicate how you typically make your (proxy) voting decisions.

Approach

We use our own research or voting team and make voting decisions without the use of service providers.

We hire service provider(s) who make voting recommendations and/or provide research that we use to guide our voting decisions.

Based on

the service provider voting policy we sign off on

our own voting policy

our clients' requests or policies

other, explain

We hire service provider(s) who make voting decisions on our behalf, except for some pre-defined scenarios where we review and make voting decisions.

We hire service provider(s) who make voting decisions on our behalf.

LEA 12.2 Provide an overview of how you ensure your voting policy is adhered to, giving details of your approach when exceptions to the policy are made.

All voting by our investment agent BCI is based on their custom voting policy and their staff is trained on how to implement the voting policy. Regular discussions are held to ensure ongoing consistency with the voting policy. Exceptions are sometimes adopted for specific market practices (e.g. lower threshold for independence for Japanese companies) and are part of the training protocol. Exceptions are internally documented to ensure consistency across the voting team.

LEA 14	Voluntary	Additional Assessed	PRI 2
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LEA 14.1 Indicate if your organisation has a securities lending programme.

Yes

LEA 14.3	Indicate how voting is addressed in your securities lending programme.
<input checked="" type="checkbox"/> We recall all securities for voting on all ballot items <input type="checkbox"/> We maintain some holdings, so we can vote at any time <input type="checkbox"/> We systematically recall some securities so that we can vote on their ballot items (e.g., in line with specific criteria) <input type="checkbox"/> We recall some securities so that we can vote on their ballot items on an ad hoc basis <input type="checkbox"/> We empower our securities lending agent to decide when to recall securities for voting purposes <input type="checkbox"/> We do not recall our shares for voting purposes <input type="checkbox"/> Other specify;	
<input type="checkbox"/> No	

LEA 14.4	Additional information.
<p>Our investment agent's default position is to recall all securities for all markets for proxy voting purposes. BCI's securities lending agent occasionally flags lending opportunities that would occur during voting events. The decision to not recall the securities is made by BCI's Vice President, ESG, Public Markets after weighing the benefits of revenue maximization against longer term stewardship responsibilities.</p>	

LEA 15	Mandatory	Descriptive	PRI 2
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LEA 15.1	Indicate the proportion of votes where you or the service providers acting on your behalf have raised concerns with companies ahead of voting.
<input type="checkbox"/> 100% <input type="checkbox"/> 99-75% <input type="checkbox"/> 74-50% <input type="checkbox"/> 49-25% <input checked="" type="checkbox"/> 24-1% <input type="checkbox"/> Neither we nor our service provider(s) raise concerns with companies ahead of voting	

LEA 15.2	Indicate the reasons for raising your concerns with these companies ahead of voting.		
<input checked="" type="checkbox"/> Vote(s) for selected markets <input type="checkbox"/> Vote(s) for selected sectors <input checked="" type="checkbox"/> Vote(s) relating to certain ESG issues <input type="checkbox"/> Vote(s) on companies exposed to controversy on specific ESG issues <input type="checkbox"/> Vote(s) for significant shareholdings <input type="checkbox"/> On request by clients <input checked="" type="checkbox"/> Other			
	<table border="1"> <tr> <td>Explain</td> </tr> <tr> <td>Our investment agent BCI sometimes communicates with companies when there are proxy contests or M&A activity, when they make a request, or when BCI is engaging with them.</td> </tr> </table>	Explain	Our investment agent BCI sometimes communicates with companies when there are proxy contests or M&A activity, when they make a request, or when BCI is engaging with them.
Explain			
Our investment agent BCI sometimes communicates with companies when there are proxy contests or M&A activity, when they make a request, or when BCI is engaging with them.			

LEA 16	Mandatory	Core Assessed	PRI 2
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LEA 16.1	Indicate the proportion of votes participated in within the reporting year in which, you and/or the service provider(s) acting on your behalf, have communicated to companies the rationale for abstaining or voting against management recommendations.
<input type="checkbox"/> 100% <input type="checkbox"/> 99-75% <input type="checkbox"/> 74-50% <input type="checkbox"/> 49-25% <input checked="" type="checkbox"/> 24-1% <input type="checkbox"/> We do not communicate the rationale to companies <input type="checkbox"/> Not applicable because we and/or our service providers do not abstain or vote against management recommendations	

LEA 16.2	Indicate the reasons your organisation would communicate to companies, the rationale for abstaining or voting against management recommendations.
<input checked="" type="checkbox"/> Votes for selected markets <input type="checkbox"/> Votes for selected sectors <input checked="" type="checkbox"/> Votes relating to certain ESG issues <input type="checkbox"/> Votes on companies exposed to controversy on specific ESG issues <input type="checkbox"/> Votes for significant shareholdings <input type="checkbox"/> On request by clients <input type="checkbox"/> Other	

LEA 16.3	In cases where your organisation does communicate the rationale for the abstention or the vote against management recommendations, indicate whether this rationale is made public.
<input checked="" type="checkbox"/> Yes	

No

LEA 16.4 Additional information. [Optional]

Our investment agent BCI often conveys their voting record directly to Canadian companies during meetings and in some cases (e.g. say-on-pay) via letters to the Chair of the relevant company board committee.

In addition, BCI's public disclosure on proxy voting includes voting rationale for each vote against management and every shareholder proposal.

LEA 17

Mandatory

Core Assessed

PRI 2

LEA 17.1 For listed equities where you and/or your service provider have the mandate to issue (proxy) voting instructions, indicate the percentage of votes cast during the reporting year.

We do track or collect this information

Votes cast (to the nearest 1%)
97%

Specify the basis on which this percentage is calculated

- of the total number of ballot items on which you could have issued instructions
 - of the total number of company meetings at which you could have voted
 - of the total value of your listed equity holdings on which you could have voted
- We do not track or collect this information

LEA 17.2 Explain your reason(s) for not voting on certain holdings

- Shares were blocked
- Notice, ballots or materials not received in time
- Missed deadline
- Geographical restrictions (non-home market)
- Cost
- Conflicts of interest
- Holdings deemed too small
- Administrative impediments (e.g., power of attorney requirements, ineligibility due to participation in share placement)
- Client request
- Other

LEA 17.3 Additional information. [Optional]

In 2018, after implementing a custom proxy voting policy, our investment agent BCI voted on all of its holdings, except in certain situations indicated above in 17.2.

LEA 18

Voluntary

Additional Assessed

PRI 2

LEA 18.1 Indicate if you track the voting instructions that you and/or your service provider on your behalf have issued.

Yes, we track this information

LEA 18.2 Of the voting instructions that you and/or third parties on your behalf issued, indicate the proportion of ballot items that were:

Voting instructions Breakdown as percentage of votes cast	
For (supporting) management recommendations	72%
Against (opposing) management recommendations	28%
Abstentions	0%

No, we do not track this information

LEA 18.3 In cases where your organisation voted against management recommendations, indicate the percentage of companies you have engaged.

10

LEA 19

Mandatory

Core Assessed

PRI 2

LEA 19.1 Indicate whether your organisation has a formal escalation strategy following unsuccessful voting.

- Yes
- No

LEA 19.2 Indicate the escalation strategies used at your organisation following abstentions and/or votes against management.

- Contacting the company's board
- Contacting the company's senior management
- Issuing a public statement explaining the rationale
- Initiating individual/collaborative engagement

- Directing service providers to engage
- Reducing exposure (holdings) / divestment
- Other

LEA 20	Voluntary	Descriptive	PRI 2
LEA 20.1	Indicate if your organisation directly or through a service provider filed or co-filed any ESG shareholder resolutions during the reporting year.		
<input checked="" type="radio"/> Yes			
LEA 20.2	Indicate the number of ESG shareholder resolutions you filed or co-filed.		
2			
<input type="radio"/> No			
LEA 20.3	Indicate what percentage of these ESG shareholder resolutions resulted in the following.		
Went to vote 0% Were withdrawn due to changes at the company and/or negotiations with the company 100% Were withdrawn for other reasons 0% Were rejected/not acknowledged by the company 0%			
LEA 20.6	Describe whether your organisation reviews ESG shareholder resolutions filed by other investors.		
Our investment agent BCI analyses shareholder proposals on a case-by-case basis to determine whether the proposal protects shareholders, increases their rights, or increases companies' management of ESG risks in a way that is not overly prescriptive or burdensome. In 2018, BCI supported 60% of all shareholder proposals. Broken down by ESG category, BCI supported 48% of environmental proposals, 75% of social-related proposals, and 60% of governance-related proposals.			
LEA 20.7	Additional information. [Optional]		
Along with several other Canadian institutional investors, BCI filed three shareholder proposals in 2018 targetted at Canadian companies, calling on them to adopt an advisory vote on executive compensation. One company agreed to provide the advisory vote, so the proposal was withdrawn. The other proposals may go to a vote in spring 2019. BCI also co-filed a shareholder proposal at an American company, requesting disclosure of greenhouse gas reduction targets consistent with the Paris Climate Agreement. This proposal may go to a vote in spring 2019.			

LEA 21	Voluntary	Descriptive	PRI 2
LEA 21.1	Provide examples of the (proxy) voting activities that your organisation and/or service provider carried out during the reporting year.		
<input checked="" type="checkbox"/> Add Example 1			
ESG Topic	<input checked="" type="checkbox"/> Climate Change		
Conducted by	Individual/Internal		
Objectives	Our investment agent BCI voted in favour of proposals at Kinder Morgan Inc. and Anadarko Petroleum, calling for the companies to publish an assessment of the impacts to their portfolios of scenarios consistent with limiting global warming to two degrees Celsius or below. In both cases, BCI believes that the additional disclosure would help in better understanding and assessing the effects of environmental risks on the companies' activities and longer-term financial results. The proposal at Kinder Morgan received 59.7 per cent support, while the Anadarko Petroleum proposal received 53.5 per cent support.		
Scope and Process	Our investment agent BCI typically supports proposals that seek additional reporting when there is increasing regulatory pressure and when the proposed actions are likely to enhance a company's reputation as a market leader and its long-term ability to operate.		
Outcomes	Disclosure / report published		
<input checked="" type="checkbox"/> Add Example 2			
ESG Topic	<input checked="" type="checkbox"/> Diversity		
Conducted by	Individual/Internal		
Objectives	Our investment agent BCI voted in favour of a proposal calling for Starbucks to publish an annual diversity report to shareholders which details the policies and programs that the company has in place to increase gender and racial diversity in the workplace. As BCI is a proponent of increased diversity representation at the overall company level, and on the board, it believed such a report would provide greater clarity on the steps that Starbucks is taking to achieve this, as well as identify any related risks to the company. Although the proposal failed to pass, 34.7 per cent of Starbucks shareholders voted in favour. The significant level of support signals that shareholders want to see increased transparency from companies around their efforts to enhance workplace diversity.		
Scope and Process	BCI typically supports proposals that seek additional company reporting when they believe such disclosure will enhance their ability to assess the related risks.		

Outcomes	Disclosure / report published
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Add Example 3

ESG Topic	<input checked="" type="checkbox"/> Executive Remuneration
Conducted by	Individual/Internal
Objectives	Our investment agent BCI has a history of compensation concerns at Wynn Resorts Limited, having voted against either the triennial advisory vote on executive compensation, or the election of Compensation Committee members for a number of years. Despite a change in 2018 to an annual say-on-pay, the previous year's low level of shareholder support (58.7 per cent) did not yield sufficient improvement, and BCI again voted against the advisory vote on executive compensation, as well as withholding votes on two directors. BCI felt that the compensation plan, as presented, did not provide a sufficient alignment between pay and performance, lacked sufficient disclosure, and contained features that they do not consider to be in line with best practice. Furthermore, BCI was disappointed by the board's lack of responsiveness to shareholder concerns. There was a rarely seen, very high level of dissent, with 80.0 per cent of shareholders voting against the proposal.
Scope and Process	Our investment agent BCI's primary focus is on pay for performance - basing an executive's overall compensation on specific measurable incentives that motivate and reward improved long-term performance while discouraging undue risk taking.
Outcomes	Voting

Add Example 4

Add Example 5

Add Example 6

Add Example 7

Add Example 8

Add Example 9

Add Example 10

FI 01.1 Indicate (1) Which ESG incorporation strategy and/or combination of strategies you apply to your actively managed fixed income investments; and (2) The proportion (+/- 5%) of your total actively managed fixed income investments each strategy applies to.

SSA	Screening alone	0
	Thematic alone	0
	Integration alone	0
	Screening + integration strategies	100
	Thematic + integration strategies	0
	Screening + thematic strategies	0
	All three strategies combined	0
	No incorporation strategies applied	0
Corporate (financial)	Screening alone	0
	Thematic alone	0
	Integration alone	0
	Screening + integration strategies	100
	Thematic + integration strategies	0
	Screening + thematic strategies	0
	All three strategies combined	0
	No incorporation strategies applied	0
Corporate (non-financial)	Screening alone	0
	Thematic alone	0
	Integration alone	0
	Screening + integration strategies	100
	Thematic + integration strategies	0
	Screening + thematic strategies	0
	All three strategies combined	0
	No incorporation strategies applied	0

FI 01.2 Describe your reasons for choosing a particular ESG incorporation strategy and how combinations of strategies are used.

The combination of screening and integration of ESG factors is a critical component to identifying and managing the credit risk associated with our fixed income holdings. Screening from our investment agent BCI's vendors provides an initial high level overview of ESG issues with specific issuers. As BCI delves deeper into potential investment opportunities, integration becomes a more critical component of its process and allows BCI to identify further issues that are sometimes missed by the initial screening.

For mortgage holdings, BCI has developed a risk rating process that incorporates ESG factors as a contributor to the evaluation and pricing methodologies when identifying and managing credit risk. This process continues to evolve as new information becomes available. Integration of new strategies is tested and reviewed before implementation.

FI 02 Mandatory to Report, Voluntary to Disclose Core Assessed PRI 1

FI 02.1 Indicate which ESG factors you systematically research as part of your analysis on issuers.

	SSA	Corporate (financial)	Corporate (non-financial)
Environmental data	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Social data	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governance data	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

FI 02.2 Indicate what format your ESG information comes in and where you typically source it

- Raw ESG company data
 - ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – FI analyst, PM or risk team
 - Other, specify

specify description
For BCI's Mortgage investments, BCI requires ESG data directly from their borrowers.

- ESG factor specific analysis
 - ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – FI analyst, PM or risk team
 - Other, specify
- Issuer-level ESG analysis
 - ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – FI analyst, PM or risk team
 - Other, specify
- Sector-level ESG analysis
 - ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – FI analyst, PM or risk team
 - Other, specify
- Country-level ESG analysis
 - ESG research provider
 - Sell-side
 - In-house – specialised ESG analyst or team
 - In-house – FI analyst, PM or risk team
 - Other, specify

FI 02.3 Provide a brief description of the ESG information used, highlighting any differences in sources of information across your ESG incorporation strategies.

Information from an external ESG research provider and sell-side research is combined with in-house information and analysis from our investment manager's fixed income team and dedicated ESG team. As ESG information from sell-side credit analysis is sometimes limited, BCI's Fixed Income team will utilize information from equity reports. A recent amalgamation of fixed income and equities under a single Public Markets group will further enhance the collaboration and sharing of information going forward.

To conduct a carbon footprinting exercise for our fixed income portfolio, BCI has entered into a contract in 2018 with a data provider.

FI 03.1 Indicate how you ensure that your ESG research process is robust:

- Comprehensive ESG research is undertaken internally to determine companies' activities; and products and/or services
- Issuers are given the opportunity by you or your research provider to review ESG research on them and correct inaccuracies
- Issuer information and/or ESG ratings are updated regularly to ensure ESG research is accurate
- Internal audits and regular reviews of ESG research are undertaken in a systematic way.
- A materiality/sustainability framework is created and regularly updated that includes all the key ESG risks and opportunities for each sector/country.
- Other, specify

specify description

ESG research by external providers is regularly benchmarked for quality against other providers.

- None of the above

FI 03.2 Describe how your ESG information or analysis is shared among your investment team.

- ESG information is held within a centralised database and is accessible to all investment staff
- ESG information is displayed on front office research platforms
- ESG information is a standard item on all individual issuer summaries, research notes, 'tear sheets', or similar documents
- Investment staff are required to discuss ESG information on issuers as a standard item during investment committee meetings
- Records capture how ESG information and research was incorporated into investment decisions
- Other, specify
- None of the above

FI 03.3 Additional information. [Optional]

Our investment agent BCI integrates ESG scores and analysis into its credit research reports which are saved on a centralized database. For Private Credit, the ESG analysis is a required component of all investment recommendations and is integrated into its investment decision making process.

FI 04.1 Indicate the type of screening you conduct.

	SSA	Corporate (financial)	Corporate (non-financial)
Negative/exclusionary screening	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Positive/best-in-class screening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Norms-based screening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FI 04.2 Describe your approach to screening for internally managed active fixed income

Negative screening ensures compliance with legal sanctions that are in place with respect to foreign states. Additionally, BCI excludes companies whose activities would violate the Anti-Personnel Landmines Convention or the Convention on Cluster Munitions from our investment universe.

For corporate bonds (non-financial), including private credit, certain industries are avoided based on specific ESG criteria.

FI 05.1 Provide examples of how ESG factors are included in your screening criteria.

- Example 1

Type of fixed income
<input checked="" type="checkbox"/> SSA <input checked="" type="checkbox"/> Corporate (financial) <input checked="" type="checkbox"/> Corporate (non-financial)
ESG factors
<input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Governance
Screening
<input checked="" type="checkbox"/> Negative/ exclusionary

Description of how ESG factors are used as the screening criteria
BCI screens their investible universe to avoid companies whose activities would violate the Anti-Personnel Landmines Convention or the Convention on Cluster Munitions. This is applicable to all asset classes. Negative screening also ensures compliance with legal sanctions that are in place with respect to foreign states.

Example 2

Type of fixed income
<input type="checkbox"/> SSA <input type="checkbox"/> Corporate (financial) <input checked="" type="checkbox"/> Corporate (non-financial)
ESG factors
<input checked="" type="checkbox"/> Environmental <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Governance
Screening
<input checked="" type="checkbox"/> Negative/ exclusionary
Description of how ESG factors are used as the screening criteria
For corporate bonds (non-financial), including private credit, certain industries are avoided based on ESG criteria.

Example 3

Example 4

Example 5

FI 06	Mandatory	Core Assessed	PRI 1
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FI 06.1 Indicate which systems your organisation has to ensure that fund screening criteria are not breached in fixed income investments.

Type of screening	Checks
Negative/exclusionary screening?	<input checked="" type="checkbox"/> Analysis is performed to ensure that issuers meet screening criteria <input checked="" type="checkbox"/> We ensure that data used for the screening criteria is updated at least once a year. <input checked="" type="checkbox"/> Automated IT systems prevent our portfolio managers from investing in excluded issuers or bonds that do not meet screening criteria <input checked="" type="checkbox"/> Audits of fund holdings are undertaken yearly by internal audit or compliance functions <input type="checkbox"/> Other, specify <input type="checkbox"/> None of the above

FI 10	Mandatory	Descriptive	PRI 1
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FI 10.1 Describe your approach to integrating ESG into traditional financial analysis.

Our investment agent BCI's credit research reports have a dedicated section on ESG which forms an important part of BCI's overall risk assessment of an investment. BCI's fixed income team has recently increased engagement with their team of dedicated ESG professionals to improve their understanding of evolving issues in ESG. Even when ESG factors are not sufficient to warrant an exclusion of a corporate issuer BCI's ESG professionals assess, as part of their research process, the potential for ESG factors to produce negative credit outcomes. In credit research, BCI is much more focused on potential negative outcomes as part of their process irrespective of if potential outcomes are ESG related or not, due to the asymmetric nature of the asset class. BCI's credit team also tracks and assesses controversies related to ESG issues.

FI 10.2 Describe how your ESG integration approach is adapted to each of the different types of fixed income you invest in.

SSA	ESG forms a key part in the risk assessment section of our investment agent's credit research reports that evaluate the credit worthiness of issuers. BCI's SSA investments are generally limited to bonds issued by the Canadian government, provinces and municipalities. BCI considers governance factors in their credit assessments for these investments.
Corporate (financial)	ESG forms a key part in the risk assessment section of our investment agent's credit research reports that evaluate the credit worthiness of issuers. Even when ESG factors are not sufficient to warrant an exclusion of a corporate issuer, BCI assess as part of its research process the potential for ESG factors to produce negative credit outcomes. Generally, in credit research BCI is much more focused on potential negative outcomes as part of their process irrespective of if potential outcomes are ESG related or not due to the asymmetric nature of the asset class generally.
Corporate (non-financial)	ESG forms a key part in the risk assessment section of our investment agent's credit research reports that evaluate the credit worthiness of issuers. Even when ESG factors are not sufficient to warrant an exclusion of a corporate issuers they assess, as part of their research process, the potential for

ESG factors to produce negative credit outcomes. In credit research, BCI is much more focused on potential negative outcomes as part of our process irrespective of if potential outcomes are ESG related or not due to the asymmetric nature of the asset class.

BCI has recently made an allocation to the private debt market. When opportunities arise, BCI performs an initial assessment of the creditworthiness of a borrower. If the opportunity passes this initial test, it is then subjected to more intensive due diligence, including ESG considerations, and if deemed attractive, would ultimately be presented to a formal credit committee that authorizes the investment. Each investment recommendation includes an ESG section. BCI has passed on certain investments due to ESG concerns.

FI 11	Mandatory	Core Assessed	PRI 1
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FI 11.1 Indicate how ESG information is typically used as part of your investment process.

	SSA	Corporate (financial)	Corporate (non-financial)
ESG analysis is integrated into fundamental analysis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ESG analysis is used to adjust the internal credit assessments of issuers.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ESG analysis is used to adjust forecasted financials and future cash flow estimates.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESG analysis impacts the ranking of an issuer relative to a chosen peer group.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
An issuer's ESG bond spreads and its relative value versus its sector peers are analysed to find out if all risks are priced in.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The impact of ESG analysis on bonds of an issuer with different durations/maturities are analysed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sensitivity analysis and scenario analysis are applied to valuation models to compare the difference between base-case and ESG-integrated security valuation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESG analysis is integrated into portfolio weighting decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Companies, sectors, countries and currency and monitored for changes in ESG exposure and for breaches of risk limits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The ESG profile of portfolios is examined for securities with high ESG risks and assessed relative to the ESG profile of a benchmark.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, specify	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

FI 11.2 Additional information [OPTIONAL]

To facilitate our investment agent's reporting, in line with the TCFD recommendations, BCI calculated a carbon footprint of our corporate bond portfolio (financial and non-financial). The overall carbon footprint is compared to that of the performance benchmark.

FI 12	Mandatory	Additional Assessed	PRI 1
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FI 12.1 Indicate the extent to which ESG issues are reviewed in your integration process.

	Environment	Social	Governance
SSA	<input type="radio"/> Systematically <input checked="" type="radio"/> Occasionally <input type="radio"/> Not at all	<input type="radio"/> Systematically <input checked="" type="radio"/> Occasionally <input type="radio"/> Not at all	<input checked="" type="radio"/> Systematically <input type="radio"/> Occasionally <input type="radio"/> Not at all
Corporate (financial)	<input type="radio"/> Systematically <input checked="" type="radio"/> Occasionally <input type="radio"/> Not at all	<input type="radio"/> Systematically <input checked="" type="radio"/> Occasionally <input type="radio"/> Not at all	<input checked="" type="radio"/> Systematically <input type="radio"/> Occasionally <input type="radio"/> Not at all
Corporate (non-financial)	<input checked="" type="radio"/> Systematically <input type="radio"/> Occasionally <input type="radio"/> Not at all	<input checked="" type="radio"/> Systematically <input type="radio"/> Occasionally <input type="radio"/> Not at all	<input checked="" type="radio"/> Systematically <input type="radio"/> Occasionally <input type="radio"/> Not at all

FI 12.2 Please provide more detail on how you review E, S and/or G factors in your integration process.

SSA

ESG forms a key part in the risk assessment section of our investment agent's credit research reports that evaluate the credit worthiness of issuers. BCI's SSA investments are generally limited to bonds issued by the Canadian government, provinces and municipalities. BCI considers governance factors in their credit assessments for these investments.

Corporate (financial)

ESG forms a key part in the risk assessment section of our investment agent's credit research reports that evaluate the credit worthiness of issuers. Even when ESG factors are not sufficient to warrant an exclusion of a corporate issuer, BCI assess as part of their research process the potential for

ESG factors to produce negative credit outcomes. Generally, in credit research BCI is much more focused on potential negative outcomes as part of their process irrespective of if potential outcomes are ESG related or not due to the asymmetric nature of the asset class generally.

Corporate (non-financial)

Our investment agent BCI has recently made an allocation to the private debt market. When opportunities arise, BCI performs an initial assessment of the creditworthiness of a borrower. If the opportunity passes this initial test, it is then subjected to more intensive due diligence, including ESG considerations, and if deemed attractive, would ultimately be presented to a formal credit committee that authorizes the investment. Each investment recommendation includes an analysis of material ESG considerations. BCI has passed on certain investments due to ESG concerns.

FI 17 Mandatory to Report, Voluntary to Disclose Additional Assessed General

FI 17.1 Indicate whether your organisation measures how your incorporation of ESG analysis in fixed income has affected investment outcomes and/or performance.

	SSA	Corporate (financial)	Corporate (non-financial)
We measure whether incorporating ESG impacts portfolio risk.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
We measure whether incorporating ESG impacts portfolio returns.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
We measure the ESG performance/profile of portfolios (relative to the benchmark).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
None of the above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FI 17.2 Describe how your organisation measures how your incorporation of ESG analysis in fixed income has affected investment outcomes and/or ESG performance. [OPTIONAL]

Impact on return: BCI believes incorporating ESG considerations will add to long-term value, however, it is difficult to quantify performance and outcomes. During the reporting year, BCI calculated the carbon footprint of its fixed income portfolio, and compared the results to that of the performance benchmark. BCI did not include sovereign bonds in this exercise.

FI 18 Voluntary Descriptive PRI 1,2

FI 18.1 Provide examples of how your incorporation of ESG analysis and/or your engagement of issuers has affected your fixed income investment outcomes during the reporting year.

Example 1

Corporate (non-financial)	
	ESG issue and explanation
Environmental, Social	
Integrating ESG analysis into our investment agent's investment process helped them to avoid making an investment in a company that filed for bankruptcy just months later. The company was a gas and electric energy company in the United States that was facing potential liabilities associated with causing wildfires that destroyed homes and claimed many lives.	
Integration	
	Impact on investment decision or performance
Our investment agent's analysis determined that the environmental and social risks were elevated for this issuer. This combined with an unfavourable regulatory environment were sufficient means for rejecting the potential investment.	

Example 2

Corporate (non-financial)	
	ESG issue and explanation
Governance	
By integrating ESG into their investment process, our investment agent avoided losses by electing not to invest into a waste management business. The company had engaged in an aggressive debt-funded acquisition strategy whereby they presented the market with some non-standard add backs to certain well-known financial measures of creditworthiness. One of the company's prior acquisitions had been embroiled in a corruption scandal involving bribes paid to municipal officials that the company had failed to uncover during their due diligence. In 2018, the company's bonds performed poorly, were downgraded by rating agencies as financial metrics worsened. BCI's concerns about the company's governance was the primary reason for passing on the potential investment.	
Integration	
	Impact on investment decision or performance
Our investment agent's analysis determined that the governance risks were elevated for this issuer. This combined with an unfavourable regulatory environment were sufficient means for rejecting the potential investment.	

- Example 3
- Example 4
- Example 5

PE 01	Voluntary	Descriptive	PRI 1-6
PE 01.1	Provide a brief overview of your organisation's approach to responsible investment in private equity.		
<p>Consistent with our investment policy, our investment agent BCI takes into account ESG factors at all stages of the investment process, including when performing due diligence on potential investments. ESG considerations will affect the attractiveness of the opportunity, valuation and strategy, as we believe that ESG factors impact long-term returns. During ownership, BCI requires quality information to make good investment decisions, and by owning a company directly, BCI is able to influence the company's governance and operational practices.</p>			
PE 02	Mandatory	Core Assessed	PRI 2
PE 02.1	Indicate whether your organisation's investment activities are guided by a responsible investment policy / follow responsible investment guidelines.		
<p><input checked="" type="checkbox"/> Our investment activities are guided by a responsible investment policy</p>			
PE 02.2	Describe how your organisation outlines expectations on staff and portfolio companies' approach towards ESG issues in investment activities.		
<p>Consistent with our investment policy, our investment agent BCI is expected to take into account ESG factors at all stages of their investment processes, including when performing due diligence on potential investments.</p> <p>They are also expected to continue to track certain ESG indicators during their ownership, on a case-by-case basis and are accountable to the Board for the financial performance and ESG record of our investments.</p>			
<p><input type="checkbox"/> Our investment activities are not guided by a responsible investment policy</p> <p><input type="checkbox"/> We do not have a responsible investment policy</p>			
PE 05	Mandatory	Gateway	PRI 1
PE 05.1	During due-diligence indicate if your organisation typically incorporates ESG issues when selecting private equity investments.		
<p><input checked="" type="checkbox"/> Yes</p>			
PE 05.2	Describe your organisation's approach to incorporating ESG issues in private equity investment selection.		
<p>Investments in private equity are often made with a long-term outlook. As ESG issues can develop over time and affect companies, sectors and regions, assessing these factors is integral to our investment agent BCI's due diligence process for examining opportunities. In addition to financial performance, BCI assesses the governance model of the prospective acquisition and commissions detailed reports on legal, environmental, regulatory, and social factors. Potential risks are incorporated into BCI's investment strategy. Depending on its ownership position, BCI may also play a more active role in addressing these risks with the companies.</p>			
<p><input type="checkbox"/> No</p>			
PE 06	Mandatory	Core Assessed	PRI 1,3
PE 06.1	Indicate what type of ESG information your organisation typically considers during your private equity investment selection process.		
<p><input checked="" type="checkbox"/> Raw data from target company</p> <p><input checked="" type="checkbox"/> Benchmarks against other companies</p> <p><input checked="" type="checkbox"/> Sector level data/benchmarks</p> <p><input checked="" type="checkbox"/> Country level data/benchmarks</p> <p><input checked="" type="checkbox"/> Reporting standards, industry codes and certifications</p> <p><input checked="" type="checkbox"/> International initiatives, declarations or standards</p> <p><input checked="" type="checkbox"/> Engagements with stakeholders (e.g. customers and suppliers)</p> <p><input checked="" type="checkbox"/> Advice from external resources</p> <p><input type="checkbox"/> Other, specify</p> <p><input type="checkbox"/> We do not track this information</p>			
PE 06.2	Describe how this information is reported to, considered and documented by the Investment Committee or similar.		
<p>All of our investment agent's internal investment memos include a section on ESG considerations. The content will be situation specific, depending on the nature of items uncovered during the due diligence process.</p>			
PE 07	Voluntary	Additional Assessed	PRI 1,2
PE 07.1	During deal structuring, what is the process for integrating ESG-related considerations into the deal documentation and/or the post-investment action plan?		
<p><input checked="" type="checkbox"/> Yes</p>			
		If yes	
<p><input checked="" type="checkbox"/> Formally/through a post-investment action plan or value enhancement plan</p> <p><input checked="" type="checkbox"/> Verbally/through dialogue</p> <p><input type="checkbox"/> Other, specify</p>			
PE 07.2	Describe the nature of these improvements and provide examples (if any) from the reporting year		
<p>This is situation specific and will address items uncovered during the due diligence phase and that will be addressed to meet industry best practices.</p> <p>Through its board presence, our investment agent BCI has worked with its investment partners and an investee company's executive team to</p>			

establish strategic direction and improve reporting. During a board meeting during the year, ESG matters were discussed. As an example, during due diligence it was identified that staff turnover was high for a co-investment. Post ownership, the board and BCI implemented a series of initiatives aimed to improve staff moral and decrease turnover some of which included improvements to company transportation and on-site shops, as well as increasing the opportunities for manager feedback and team engagement.

We do not set expectations for portfolio companies on ESG-related considerations

PE 08	Voluntary	Additional Assessed	PRI 1
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PE 08.1 Indicate how ESG issues impacted your private equity investment selection processes during the reporting year.

- ESG issues helped identify risks
- ESG issues helped identify opportunities for value creation.
- ESG issues led to the abandonment of potential investments.
- ESG issues were considered but did not have an impact on the investment selection process
- Other, specify
- We do not track this potential impact

PE 08.2 Indicate how ESG issues impacted your private equity investment deals during the reporting year.

- ESG issues impacted the investment in terms of price offered and/or paid
- ESG issues were included in the post-investment action plan/100 day plan
- ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants
- ESG issues were considered but did not have an impact on the deal structuring process
- Other, specify
- We do not track this potential impact

PE 09	Mandatory	Gateway/Core Assessed	PRI 2
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PE 09.1 Indicate whether your organisation incorporates ESG issues in investment monitoring of portfolio companies.

Yes

PE 09.2 Indicate the proportion of portfolio companies where your organisation included ESG performance in investment monitoring during the reporting year.

- >90% of portfolio companies
- 51-90% of portfolio companies
- 10-50% of portfolio companies
- <10% of portfolio companies

PE 09.3 Indicate ESG issues for which your organisation typically sets and monitors targets (KPIs or similar) and provide examples per issue.

- Environmental
- Social
- Governance
- We do not set and/or monitor against targets

No

PE 10	Mandatory	Core Assessed	PRI 2
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PE 10.1 Indicate if your organisation tracks the proportion of your portfolio companies that have an ESG/sustainability-related policy (or similar guidelines).

- Yes
- No

PE 10.3 Additional information. [Optional]

According to our investment agent BCI, it looks for such policies or guidelines during the due diligence phase. While the majority of portfolio companies have such policies, BCI does not track the proportion of portfolio companies.

PE 11	Voluntary	Additional Assessed	PRI 2
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PE 11.1 Indicate the types of actions taken by your portfolio companies to incorporate ESG issues into operations and what proportion of your portfolio companies have implemented these actions.

- Allocate responsibility for ESG issues to board/senior management
- >90% of portfolio companies
- 51-90% of portfolio companies
- 10-50% of portfolio companies
- <10% of portfolio companies
- We do not track this information

- Composition of board ensure ESG expertise
- Consider ESG issues in risk management processes
 - >90% of portfolio companies
 - 51-90% of portfolio companies
 - 10-50% of portfolio companies
 - <10% of portfolio companies
 - We do not track this information
- Define performance targets for applicable ESG issues in operations
 - >90% of portfolio companies
 - 51-90% of portfolio companies
 - 10-50% of portfolio companies
 - <10% of portfolio companies
 - We do not track this information
- Identify and engage external parties or stakeholders that could add value or decrease risk through ESG issues
 - >90% of portfolio companies
 - 51-90% of portfolio companies
 - 10-50% of portfolio companies
 - <10% of portfolio companies
 - We do not track this information
- Developing/implementing an environmental/social management system (ESMS) or similar
- Other actions, specify
 - Consider ESG factors in their internal policies and procedures
 - >90% of portfolio companies
 - 51-90% of portfolio companies
 - 10-50% of portfolio companies
 - <10% of portfolio companies
 - We do not track this information
- None of the above

PE 11.2 Describe how your organisation contributes to the portfolio companies' resourcing and management of ESG issues.

When our investment agent BCI holds a board seat, it is able to address ESG issues, when required. On co-investments with observer rights, BCI reviews board and management information for ESG issues. In other cases, BCI ensures that appropriate checks and balances are put in place at the onset of the investment. BCI does this by co-investing with pre-established in-direct investment managers the organization has already completed their due diligence on diligenced and therefore reviewed that managers ESG policies and procedures.

PE 12	Voluntary	Descriptive	PRI 2,3
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PE 12.1 Indicate the type and frequency of reports you request and/or receive from portfolio companies covering ESG issues.

- Overarching portfolio company reports (or similar) where management disclosure, financial and ESG data are integrated
 - Quarterly or more frequently
 - Biannually
 - Annually
 - Less frequently than annually
 - Ad-hoc/when requested, specify
- Standalone reports highlighting targets and/or KPIs covering ESG issues
- Other, specify
 - Company specific. Combination of standalone reports and overarching reports
 - Quarterly or more frequently
 - Biannually
 - Annually
 - Less frequently than annually
 - Ad-hoc/when requested, specify
 - Depends on the nature of the issue/factor being followed up on.
- No reporting on ESG issues requested and/or provided by portfolio companies

PE 12.2 Describe what level of reporting you require from portfolio companies, and indicate what percentage of your assets are covered by ESG reporting.[OPTIONAL]

When our investment agent BCI holds a board seat, it is able to address ESG issues, when required. Board reports include sections on ESG where the risk is deemed relevant.

Otherwise, BCI ensures that appropriate checks and balances are put in place at the onset of the investment. BCI does this by co-investing with pre-established in-direct investment managers the organization has already completed their due diligence on, and therefore reviewed that managers ESG policies and procedures.

PE 13	Voluntary	Additional Assessed	PRI 2
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PE 13.1 Indicate whether during the reporting year your organisation disclosed information on ESG issues to potential buyers prior to exit for private equity investments.

- We included ESG issues in pre-exit information
- We did not include ESG issues in pre-exit information
- N/A, we did not have any exits in the reporting year

PE 13.2 Apart from disclosure, describe how your organisation considers ESG issues at exit.

The only direct exit in 2018 was in a passive co-investment. Third-party diligence and listing authorities perform their own independent ESG considerations when listing the Company. ESG considerations form part of BCI's internal investment memos.

PE 14	Voluntary	Additional Assessed	PRI 1,2
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PE 14.1 Indicate whether your organisation measures how your approach to responsible investment in Private Equity investments has affected financial and/or ESG performance.

- We measure whether our approach to ESG issues impacts the financial performance of investments
- We measure whether our approach to ESG issues impacts the ESG performance of investments
- None of the above

PE 14.2 Describe how you are able to determine these outcomes.

As ESG KPIs are deal specific, it is difficult to adopt a standardized tool to measure ESG impact. Further, our investment agent BCI typically invests in portfolio companies with strong ESG practices.

PE 15	Mandatory to Report, Voluntary to Disclose	Descriptive	PRI 1,2
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PE 15.1 Provide examples of ESG issues that you identified in your potential and/or existing private equity investments during the reporting year.

Add Example 1

Investment Stage	Investment monitoring				
ESG issues	<table border="1"> <thead> <tr> <th>ESG issues</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> Environmental The Board of a direct co-investment is reviewing the plastic thickness of its products.</td> </tr> <tr> <td><input type="checkbox"/> Social</td> </tr> <tr> <td><input type="checkbox"/> Governance</td> </tr> </tbody> </table>	ESG issues	<input checked="" type="checkbox"/> Environmental The Board of a direct co-investment is reviewing the plastic thickness of its products.	<input type="checkbox"/> Social	<input type="checkbox"/> Governance
ESG issues					
<input checked="" type="checkbox"/> Environmental The Board of a direct co-investment is reviewing the plastic thickness of its products.					
<input type="checkbox"/> Social					
<input type="checkbox"/> Governance					
Sector(s)	Industrials				
Impact (or potential impact) on the investment	The thickness in plastic manufacturing impacts the cost of the product and has environmental considerations.				
Activities undertaken to influence the investment and its response	The environmental considerations, risks and costs were evaluated as part of the long-term profitability.				

Add Example 2

Investment Stage	Initial screening				
ESG issues	<table border="1"> <thead> <tr> <th>ESG issues</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Environmental</td> </tr> <tr> <td><input type="checkbox"/> Social</td> </tr> <tr> <td><input checked="" type="checkbox"/> Governance Investment opportunity with no opportunity for BCI representation on the board.</td> </tr> </tbody> </table>	ESG issues	<input type="checkbox"/> Environmental	<input type="checkbox"/> Social	<input checked="" type="checkbox"/> Governance Investment opportunity with no opportunity for BCI representation on the board.
ESG issues					
<input type="checkbox"/> Environmental					
<input type="checkbox"/> Social					
<input checked="" type="checkbox"/> Governance Investment opportunity with no opportunity for BCI representation on the board.					

Sector(s)	Technology, Media and Telecommunication
Impact (or potential impact) on investment	Without board representation BCI could not influence the direction or strategic decisions (including ESG) of the company.
Activities undertaken to influence the investment and its response	The opportunity was not pursued.

Add Example 3

Investment Stage	Investment monitoring										
ESG issues	<table border="1"> <thead> <tr> <th colspan="2">ESG issues</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Environmental</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Social</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Governance</td> <td></td> </tr> <tr> <td colspan="2">Transparency of Board and management information required improvement.</td> </tr> </tbody> </table>	ESG issues		<input type="checkbox"/> Environmental		<input type="checkbox"/> Social		<input checked="" type="checkbox"/> Governance		Transparency of Board and management information required improvement.	
ESG issues											
<input type="checkbox"/> Environmental											
<input type="checkbox"/> Social											
<input checked="" type="checkbox"/> Governance											
Transparency of Board and management information required improvement.											
Sector(s)	Manufacturing										
Impact (or potential impact) on investment	As a result of the size and complexity of the business, less-than transparent information inhibits the Board's ability to make properly informed decisions, conduct accurate risk identification and set appropriate priorities for management's attention.										
Activities undertaken to influence the investment and its response	Utilizing their board presence, BCI worked with their partners and the co-investment executive team to improve reporting and disclosure.										

Add Example 4

Investment Stage	Initial screening										
ESG issues	<table border="1"> <thead> <tr> <th colspan="2">ESG issues</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Environmental</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Social</td> <td></td> </tr> <tr> <td colspan="2">Macro social trends in the health and fitness sector are generating new investment opportunities.</td> </tr> <tr> <td><input type="checkbox"/> Governance</td> <td></td> </tr> </tbody> </table>	ESG issues		<input type="checkbox"/> Environmental		<input checked="" type="checkbox"/> Social		Macro social trends in the health and fitness sector are generating new investment opportunities.		<input type="checkbox"/> Governance	
ESG issues											
<input type="checkbox"/> Environmental											
<input checked="" type="checkbox"/> Social											
Macro social trends in the health and fitness sector are generating new investment opportunities.											
<input type="checkbox"/> Governance											
Sector(s)	Consumer Discretionary										
Impact (or potential impact) on investment	Not properly accounting for the change in consumer dynamics related to health and fitness could result in missed potential revenue opportunities and specific co-investments.										
Activities undertaken to influence the investment and its response	As part of the investment due diligence, the social factor of "health and fitness" and its potential impact on valuation was investigated.										

Add Example 5

PE 15.2 Describe how you define and evaluate the materiality of ESG factors.

On direct company investments, ESG factors are discussed during pre-investment due diligence and during post-acquisition at the company board level, and any material factors are escalated internally within BCI. In addition, BCI incorporates an ESG risk update into its Co-Investment Annual Investment Review process.

PR 01.1 Indicate if your organisation has a Responsible Property Investment (RPI) policy.

Yes

PR 01.2 Provide a URL or attach the document

URL

<http://read.uberflip.com/i/605664-responsible-investing-overview>

Attach Document

No

PR 01.3 Provide a brief overview of your organisation's approach to responsible investment in property, and how you link responsible investment in property to your business strategy. [Optional]

Our investment agent BCI's approach to responsible property investment enhances the desirability, marketability, longevity and competitiveness of property investments (and the communities in which they are located), contributing to and enhancing stable cash flows and investment returns.

Where possible the goal is to have all properties be environmentally friendly, energy efficient, barrier free, tenant friendly, and to have both design and function that are compatible with community standards.

QuadReal, a company created and 100 per cent owned by BCI, is required to adopt policies and implement procedures in all material aspects to generally comply with best practices, to carry on ethical business conduct and to promote fair dealing, including, without limitation, with respect to governance, social and environmental activities.

QuadReal's commitment to sustainability and responsible property investment:

- QuadReal aims to deliver prudent growth and strong investment returns, and to create and sustain environments that bring value to the people and communities it serves. Now and for generations to come.
- QuadReal's sustainability strategy follows four key pathways: being efficient with respect to energy, water and waste; promoting the health and wellness of the people living and working in our buildings; proudly supporting the communities in which we operate; and actively building a culture of innovation.
- QuadReal strives to have all buildings that it directly manages green certified, typically to LEED or BOMA BEST. It also publicly report its key impacts, in line with its commitment to being open and transparent. QuadReal aims to be a global sustainability leader, and challenges itself to improve every day. QuadReal is focused on excellence, and is committed to exceeding the sustainability expectations of its tenants, employees, and communities.

PR 04.1 Indicate if your organisation typically incorporates ESG issues when selecting property investments.

Yes

PR 04.2 Provide a description of your organisation's approach to incorporating ESG issues in property investment selection.

QuadReal Property Group, on behalf of our investment agent BCI, integrates ESG considerations into all aspects of property operations. Since the beginning, investment strategies have been implemented to ensure that all properties are environmentally friendly, energy efficient, barrier-free, tenant friendly and designed to function in compatibility with community standards. Phase 1 environmental reports are required for all new acquisitions. QuadReal looks carefully at locational attributes of new acquisitions including Walkscore and transit score, which have significant impact on the building's carbon footprint from commuting. In addition, the QuadReal Investment Committee has a transparent governance structure in place for new acquisitions.

PR 04.3 Indicate which E, S and/or G issues are typically considered by your organisation in the property investment selection process, and list up to three examples per issue.

Environmental

Contamination

Environmental example 1, description

Phase 1 environmental reports are completed for all new acquisitions.

Flooding

Environmental example 2, description

The acquisition team assesses location attributes such as sea-level position and flood plain risk as part of their process.

Social

Socio-economic

Social example 1, description [OPTIONAL]

New property investments are made in knowledge-work cities where community infrastructure is already in place.

Other

Social example 2, description [OPTIONAL]

QuadReal, on behalf of our investment agent BCI, considers the location and accessibility via public transit when analyzing new acquisitions.

Governance

Board structure

Governance example 1, description

The Board's investment agent BCI has endorsed QuadReal's view that good governance is created by establishing a strong Board of Directors who table valuable insight and counsel. These valuable insights and counsel ultimately facilitate stronger investment decisions. QuadReal is governed by nine global and business real estate leaders who bring broad networks and deep global expertise through their

long experience in private and public-sector organizations.

Conflicts of interest

Governance example 2, description

The Board's investment agent BCI supports the fact that QuadReal's code of conduct mandates that employees avoid conflicts of interest, whether real or perceived in their duties. Employees who find themselves in an actual, perceived, or potential conflict of interest are required to disclose the matter to their manager.

No

PR 05	Voluntary	Additional Assessed	PRI 1,3
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PR 05.1 Indicate what type of ESG information your organisation typically considers during your property investment selection process.

- Raw data from the target property asset/company
- Appraisals/audits
- Benchmarks/ratings against similar property asset
- Country level data/benchmarks
- Data aligned with established property reporting standards, industry codes and certifications
- International initiatives, declarations or standards
- Data from engagements with stakeholders (e.g. tenants and local community surveys)
- Information from external advisers
- Other, specify
- We do not track this information

PR 05.2 Provide a brief description of how this ESG information was incorporated into your investment selection process.

As our investment agent BCI's real estate subsidiary, QuadReal's sustainability strategy considers any health, safety and environmental factors that may negatively impact tenants, employees, or communities that they operate in. The sustainability strategy aims to create places that promote wellbeing and productivity, through prudently upgrading buildings such that they are conducive to wellbeing and/or high productivity with features such as excellent air quality. QuadReal incorporates internationally recognised green certifications such as LEED and BOMA BEST across all new and existing properties. For new developments QuadReal also considers higher standards of Total Energy Use Intensity and Thermal Energy Demand Intensity that are currently voluntary in some jurisdictions. Building resiliency is also reviewed for investments that will be long-term.

PR 06	Mandatory	Core Assessed	PRI 1
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PR 06.1 Indicate if ESG issues impacted your property investment selection process during the reporting year.

- ESG issues helped identify risks and/or opportunities for value creation
- ESG issues led to the abandonment of potential investments
- ESG issues impacted the investment in terms of price offered and/or paid
- ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants
- ESG issues were considered but did not have an impact on the investment selection process
- Other, specify
- Not applicable, our organisation did not select any investments in the reporting year
- We do not track this potential impact

PR 06.2 Indicate how ESG issues impacted your property investment deal structuring processes during the reporting year.

- ESG issues impacted the investment in terms of price offered and/or paid
- ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants
- ESG issues were considered but did not have an impact on the deal structuring process
- Other, specify
- Not applicable, our organisation did not select any investments in the reporting year
- We do not track this potential impact

PR 06.3 Additional information.

QuadReal conducts an extensive due diligence process which includes environmental assessment. Phase 1 reports are conducted for all potential new investments with a more detailed Phase 2 for sites with identified liabilities. QuadReal also assesses properties based on walkscore, transit score, current green building certifications and building condition assessments (which includes age of mechanical & HVAC systems).

PR 07	Mandatory	Core Assessed	PRI 4
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PR 07.1 Indicate if your organisation includes ESG issues in your selection, appointment and/or monitoring of third-party property managers.

Yes

PR 07.2 Indicate how your organisation includes ESG issues in your selection, appointment and/or monitoring of third party property managers.

- Selection process of property managers incorporated ESG issues

Types of actions

- Request explanation of how ESG is effectively integrated, including inquiries about governance and processes

- Request track records and examples of how the manager implements ESG in their asset and property management
- Discuss property level out-performance opportunities through greater integration of ESG criteria
- Request explanation of engaging stakeholders on ESG issues
- Other, explain

	Coverage
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- >75% to 100%
- >50% to 75%
- <50%

- Contractual requirements when appointing property managers includes ESG issues

	Types of actions
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- Include clear and detailed expectations for incorporating ESG
- Require dedicated ESG procedures in all relevant asset and property management phases
- Clear ESG reporting requirements
- Clear ESG performance targets
- Other, explain

	Coverage
--	----------

- >75% to 100%
- >50% to 75%
- <50%

- Monitoring of property managers covers ESG responsibilities and implementation

	Types of actions
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- Performance against quantitative and material environmental / resource targets over specified timeframe.
- Performance against quantitative and material environmental / resource targets against relevant benchmarks
- Performance against quantitative and qualitative targets to address social impacts of the portfolio/investment,
- Other, explain

	Coverage
--	----------

- >75% to 100%
- >50% to 75%
- <50%

No

PR 07.3	Provide a brief description of your organisations selection, appointment and monitoring of third party property managers and how they contribute to the management of ESG issues for your property investments.
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QuadReal, on behalf of BCI, recognizes the importance of including ESG within its real estate portfolio and its third party property managers are like-minded in their approach to operating and managing their portfolio. Their investment strategies have been structured to ensure that all properties are environmentally friendly, energy efficient, barrier-free, tenant friendly and designed to function in compatibility with community standards. On-going building operations continue to be enhanced, decreasing the environmental footprint, reducing operating costs and increasing tenants' satisfaction. In addition, Quadreal conducts a comprehensive review of PRI considerations and green certification programs for existing properties, all new acquisitions and developments.

PR 08	Mandatory	Gateway	PRI 2
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PR 08.1	Indicate if your organisation, and/or property managers, considers ESG issues in post-investment activities relating to your property assets.
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Yes

PR 08.2	Indicate whether your organisation, and/or property managers, considers ESG issues in the following post-investment activities relating to your property assets.
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- We consider ESG issues in property monitoring and management
- We consider ESG issues in property developments and major renovations.
- We consider ESG issues in property occupier engagements
- We consider ESG issues in community engagements related to our properties
- We consider ESG issues in other post-investment activities, specify

PR 08.3	Describe how your organisation, and/or property managers, considers ESG issues in post-investment activities related to your property assets.
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QuadReal's post-investment activities at its properties are aimed at lessening the impact on the environment, providing for the improvement of community and tenant experiences and enhancing the value of the underlying real estate investments. Each year, responsible investing opportunities are assessed at existing and newly acquired properties with the goal of ensuring that all buildings are energy-efficient and tenant-responsive.

No

PR 09	Mandatory	Core Assessed	PRI 2,3
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PR 09.1 Indicate the proportion of property assets for which your organisation, and/or property managers, set and monitored ESG targets (KPIs or similar) during the reporting year.

- >90% of property assets
- 51-90% of property assets
- 10-50% of property assets
- <10% of property assets

PR 09.2 Indicate which ESG targets your organisation and/or property managers typically set and monitor

Environmental

Target/KPI	Progress Achieved
Green Certification	Over 90% of portfolio certified under LEED or BOMA or both.
Energy, Water, Waste data	Currently tracked across majority of portfolio and continuously monitored for completeness.
Target-setting for energy	Implemented across majority of office assets where BCI has direct operational control.

Social

Target/KPI	Progress Achieved
Tenant Engagement	Program implemented in 2018 and further refined in 2019.

Governance

We do not set and/or monitor against targets

PR 10	Voluntary	Descriptive	PRI 2
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PR 10.1 Indicate whether your property assets are assessed against certification schemes, ratings and/or benchmarks

Yes

PR 10.2 List the certification schemes, ratings and/or benchmarks your property assets are assessed against and what proportion of your property assets they apply to.

Add certification scheme, rating and benchmark 1

Specify	LEED
Proportion of property assets these apply to	<input type="radio"/> >90% of property assets <input type="radio"/> 51-90% of property assets <input checked="" type="radio"/> 10-50% of property assets <input type="radio"/> <10% of property assets (in terms of number of property assets)

Add certification scheme, rating and benchmark 2

Specify	BOMA BEST
Proportion of property assets these apply to	<input type="radio"/> >90% of property assets <input checked="" type="radio"/> 51-90% of property assets <input type="radio"/> 10-50% of property assets <input type="radio"/> <10% of property assets (in terms of number of property assets)

Add certification scheme, rating and benchmark 3

Specify	Energy Star Benchmark
Proportion of property assets these apply to	<input type="radio"/> >90% of property assets <input checked="" type="radio"/> 51-90% of property assets <input type="radio"/> 10-50% of property assets <input type="radio"/> <10% of property assets (in terms of number of property assets)

No

PR 10.3	Indicate if your organisation uses property specific reporting standards to disclose information related to your property investments' ESG performance.
	<input type="checkbox"/> Global Reporting Initiative (GRI) Construction & Real Estate Sector Supplement (CRESS) <input checked="" type="checkbox"/> Other property reporting standards, specify Voluntary energy disclosure <input type="checkbox"/> No property specific reporting standards are used
PR 10.4	Additional information.
	<p>QuadReal's voluntary energy disclosure follows the Energy Star Portfolio Manager standard.</p> <p>QuadReal has published normalized energy use intensity values, water intensity and GHG intensities for each of the portfolio's office properties across Canada.</p>

PR 11	Mandatory	Core Assessed	PRI 2
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PR 11.1	Indicate the proportion of active property developments and major renovations where ESG issues have been considered.
	<input checked="" type="checkbox"/> >90% of active developments and major renovations <input type="checkbox"/> 51-90% of active developments and major renovations <input type="checkbox"/> 10-50% of active developments and major renovations <input type="checkbox"/> <10% of active developments and major renovations <input type="checkbox"/> N/A, no developments and major renovations of property assets are active

PR 11.2	Indicate if the following ESG considerations are typically implemented and monitored in your property developments and major renovations.
	<input checked="" type="checkbox"/> Environmental site selection requirements <input checked="" type="checkbox"/> Environmental site development requirements <input checked="" type="checkbox"/> Sustainable construction materials <input checked="" type="checkbox"/> Water efficiency requirements <input checked="" type="checkbox"/> Energy efficiency requirements <input type="checkbox"/> Energy generation from on-site renewable sources <input checked="" type="checkbox"/> Waste management plans at sites <input checked="" type="checkbox"/> Health and safety management systems at sites <input checked="" type="checkbox"/> Health and wellbeing of residents <input checked="" type="checkbox"/> Construction contractors comply with sustainability guidelines <input checked="" type="checkbox"/> Resilient building design and orientation <input type="checkbox"/> Other, specify

PR 12	Mandatory	Core Assessed	PRI 2
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PR 12.1	Indicate the proportion of property occupiers your organisation, and/or your property managers, engaged with on ESG issues during the reporting year.
	<input checked="" type="checkbox"/> >90% of occupiers <input type="checkbox"/> 50-90% of occupiers <input type="checkbox"/> 10-50% of occupiers <input type="checkbox"/> <10% of occupiers

PR 12.2	Indicate if the following practises and areas are typically part of your, and/or your property managers', occupier engagements.
	<input checked="" type="checkbox"/> Distribute a sustainability guide to occupiers <input checked="" type="checkbox"/> Organise occupier events focused on increasing sustainability awareness <input type="checkbox"/> Deliver training on energy and water efficiency <input checked="" type="checkbox"/> Deliver training on waste minimisation <input checked="" type="checkbox"/> Provide feedback on energy and water consumption and/or waste generation <input checked="" type="checkbox"/> Provide feedback on waste generation <input checked="" type="checkbox"/> Carry out occupier satisfaction surveys <input checked="" type="checkbox"/> Health and wellbeing of residents <input type="checkbox"/> Offer green leases <input type="checkbox"/> Other, specify

PR 12.3	Additional information. [Optional]
	<p>QuadReal's standard leases included several clauses that align with specific green lease clauses.</p> <p>Tenant level sub-metering in office buildings is increasing, along with web-based access for the tenant to their data. A tenant knowing they are being billed on the basis of their sub-metered usage, and them having access to that data is generating about an 8% reduction in their energy use.</p> <p>Through QuadReal's tenant engagement program, sharing of monthly newsletters and posters promotes various ESG topics like energy efficiency, value of "walking meetings", volunteering, green plants and healthy eating. Many properties also host on-site activities like yoga classes and ESG lunch and learns.</p>

PR 13	Voluntary	Additional Assessed	PRI 2								
PR 13.1	Indicate the proportion of all leases signed during the reporting year that used green leases or the proportion of Memoranda of Understandings (MoUs) with reference to ESG issues.										
<input type="radio"/> >90% of leases or MoUs <input checked="" type="radio"/> 50-90% of leases or MoUs <input type="radio"/> 10-50% of leases or MoUs <input type="radio"/> <10% of leases or MoUs <input type="radio"/> 0% of leases or MoUs <input type="radio"/> N/A, no leases or MoUs were signed during the reporting year											
PR 14	Voluntary	Additional Assessed	PRI 2								
PR 14.1	Indicate what proportion of property assets your organisation, and/or your property managers, engaged with the community on ESG issues during the reporting year.										
<input type="radio"/> >90% of property assets <input checked="" type="radio"/> 50-90% of property assets <input type="radio"/> 10-50% of property assets <input type="radio"/> <10% of property assets											
PR 14.2	Indicate if the following areas and activities are typically part of your, and/or your property managers', community engagement.										
<input type="checkbox"/> ESG education programmes for the community <input type="checkbox"/> ESG enhancement programmes for public spaces <input checked="" type="checkbox"/> Research and networking activities focusing on ESG issues <input type="checkbox"/> Employment creation in communities <input checked="" type="checkbox"/> Supporting charities and community groups <input type="checkbox"/> Other, specify											
PR 15	Voluntary	Additional Assessed	PRI 1,2								
PR 15.1	Indicate whether your organisation measures how your approach to responsible investment in property investments has affected financial and/or ESG performance.										
<input type="checkbox"/> We measure whether our approach to ESG issues impacts funds' financial performance <input checked="" type="checkbox"/> We measure whether our approach to ESG issues impacts funds' ESG performance											
PR 15.2b	Describe the impact on the following.										
<table border="1"> <thead> <tr> <th>Describe the impact on:</th> <th>Impact</th> </tr> </thead> <tbody> <tr> <td>Funds' ESG performance</td> <td> <input checked="" type="radio"/> Positive <input type="radio"/> Negative <input type="radio"/> No impact </td> </tr> </tbody> </table>				Describe the impact on:	Impact	Funds' ESG performance	<input checked="" type="radio"/> Positive <input type="radio"/> Negative <input type="radio"/> No impact				
Describe the impact on:	Impact										
Funds' ESG performance	<input checked="" type="radio"/> Positive <input type="radio"/> Negative <input type="radio"/> No impact										
<input type="checkbox"/> None of the above											
PR 15.3	Describe how you are able to determine these outcomes.										
<p>Through QuadReal's on-line Sustainability management tool they track energy, water and waste performance for each property where they have operational control. They require property teams to complete an annual target-setting process to help them reduce energy and water use and improve waste diversion. With this data, they set their GHG reduction target and ensure they are staying on track to achieve it.</p>											
PR 16	Voluntary	Descriptive	PRI 1,3								
PR 16.1	Provide examples of ESG issues that affected your property investments during the reporting year.										
<input checked="" type="checkbox"/> Add Example 1											
<table border="1"> <tbody> <tr> <td>ESG issue</td> <td>Energy efficiency and GHG disclosure</td> </tr> <tr> <td>Types of properties affected</td> <td>All properties</td> </tr> <tr> <td>Impact (or potential impact) on investment</td> <td>Tenant retention and engagement.</td> </tr> <tr> <td>Activities undertaken to influence the investment and the outcomes</td> <td>Efficient use of resources is a priority across all properties. QuadReal published water efficiency, GHG emissions, Energy Star score and normalized energy use intensity on their leasing pages.</td> </tr> </tbody> </table>				ESG issue	Energy efficiency and GHG disclosure	Types of properties affected	All properties	Impact (or potential impact) on investment	Tenant retention and engagement.	Activities undertaken to influence the investment and the outcomes	Efficient use of resources is a priority across all properties. QuadReal published water efficiency, GHG emissions, Energy Star score and normalized energy use intensity on their leasing pages.
ESG issue	Energy efficiency and GHG disclosure										
Types of properties affected	All properties										
Impact (or potential impact) on investment	Tenant retention and engagement.										
Activities undertaken to influence the investment and the outcomes	Efficient use of resources is a priority across all properties. QuadReal published water efficiency, GHG emissions, Energy Star score and normalized energy use intensity on their leasing pages.										
<input checked="" type="checkbox"/> Add Example 2											
<table border="1"> <tbody> <tr> <td>ESG issue</td> <td>Waste management</td> </tr> </tbody> </table>				ESG issue	Waste management						
ESG issue	Waste management										

Types of properties affected	All properties
Impact (or potential impact) on investment	Tenant engagement and retention, reduced footprint.
Activities undertaken to influence the investment and the outcomes	Comprehensive waste management program, including recycling programs for paper, metal, plastic, glass, light bulbs, electrical components and tenant composting. Through their green certification program, QuadReal also incorporated target-setting for waste to improve diversion rates and raise awareness at properties.

Add Example 3

ESG issue	Use of sustainable materials
Types of properties affected	All properties
Impact (or potential impact) on investment	Tenant retention, reduced footprint.
Activities undertaken to influence the investment and the outcomes	Use of products with recycled content, use of sustainable materials, use of durable products to reduce repairs and replacement costs, use of locally manufactured products.

Add Example 4

ESG issue	Improving energy efficiency
Types of properties affected	All properties
Impact (or potential impact) on investment	Tenant retention, reduced emissions, and operating expenses.
Activities undertaken to influence the investment and the outcomes	Operational optimization programs and control upgrades to reduce overall energy consumption. This program was expanded to include the Residential portfolio. QuadReal also delivered some cost savings through a portfolio-wide energy audit process.

Add Example 5

INF 01	Voluntary	Descriptive	PRI 1-6
INF 01.1	Provide a brief overview of your organisation's approach to responsible investment in infrastructure where you have equity stakes.		
<p>Our investment agent BCI's direct infrastructure program considers each investment's ESG factors as part of both the initial investment due diligence process and on-going ESG monitoring. It uses external consultants for select aspects of the initial ESG due diligence process, with the majority of the analysis being done in-house. It views ESG issues as having an impact on long-term investment returns, and thus takes a prominent role in investment analysis and monitoring.</p>			
INF 02	Mandatory	Core Assessed	PRI 1-6
INF 02.1	Indicate if your organisation has a responsible investment policy for infrastructure.		
<input checked="" type="radio"/> Yes			
INF 02.2	Provide a URL if your policy is publicly available. [OPTIONAL]		
https://www.bci.ca/approach/responsible-investing/			
<input type="radio"/> No			
INF 02.3	Additional information. [Optional]		
<p>Our investment agent BCI's responsible investing policy (link above) is corporation-wide. This is not a link to its Infrastructure policy specifically, as that is not a public document.</p> <p>Companies involved in the manufacturing of landmines and/or cluster munitions are excluded from the investment universe. This exclusion is based on international treaties signed and ratified by the Canadian federal government. Investment managers are required to comply with this exclusion.</p>			
INF 05	Mandatory	Gateway	PRI 1
INF 05.1	Indicate if your organisation typically incorporates ESG issues when selecting infrastructure investments.		
<input checked="" type="radio"/> Yes			
INF 05.2	Describe your organisation's approach to incorporating ESG issues in infrastructure investment selection.		
<p>With respect to large direct investments, our investment agent BCI incorporates the following into its pre-investment due diligence procedures:</p> <ul style="list-style-type: none"> • Review the particular investment against an ESG red flag checklist for specific concerns and work to 1) fully assess them through due diligence (sometimes with the help of external consultants), 2) assess the risks they pose over both a short and long-term basis, 3) work to address the concerns through changes to the business, governance, price adjustments, etc. • Commission detailed environmental reviews prior to investing using a respected 3rd party advisor; • Negotiate detailed shareholder arrangements that define the responsibilities of the new company board and shareholder rights; • Review employment policies and practices, stakeholder engagement, and assess level of interaction with the communities in which they operate; • Conduct legal review of historic and current litigation; • Review relationship with regulatory bodies including negative rulings or fines levied; • Incorporate the results of the analysis above into its pro-forma plan including addressing areas identified as deficient. 			
<input type="radio"/> No			
INF 06	Voluntary	Descriptive	PRI 1,4
INF 06.1	Indicate whether your organisation typically uses ESG advice and research sourced internally and/or externally when incorporating ESG issues into the infrastructure investment selection process.		
<input checked="" type="checkbox"/> Internal staff			
<input checked="" type="checkbox"/> Specify role			
<p>Investment transaction team</p>			
<input checked="" type="checkbox"/> Specify role			
<p>Asset management team</p>			
<input type="checkbox"/> Specify role			
<input checked="" type="checkbox"/> External resources			
<input checked="" type="checkbox"/> Environmental advisors			
<input checked="" type="checkbox"/> Social advisors			
<input type="checkbox"/> Corporate governance advisors			
<input checked="" type="checkbox"/> Regulatory and/or legal advisors			
<input type="checkbox"/> Other, specify type of advisors/roles			
<input type="checkbox"/> No use of internal or external advice on ESG issues			
INF 07	Mandatory	Core Assessed	PRI 1,3
INF 07.1	Indicate which E, S and/or G issues are typically considered by your organisation in the investment selection process and list up to three typical examples per issue.		
<input checked="" type="checkbox"/> Environmental			
<p>Compliance with environmental laws and regulations (e.g. leakage)</p>			

- Physical risks related to climate change
- Sustainability concerns for the business
- Social
 - Safety track record and future safety concerns
 - Social license to operate and stakeholder perception of the business
 - Labour management issues
- Governance
 - Obtaining board representation and board observer status
 - Composition of board committees and mandates (audit, HR, etc.)
 - Board composition and turnover

INF 07.2	Additional information. [Optional]
Conduct anti-bribery and anti-corruption assessment pre- and post-transaction.	

INF 08	Voluntary	Additional Assessed	PRI 1,3
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INF 08.1	Indicate what type of ESG information your organisation typically considers during your infrastructure investment selection process.
<input checked="" type="checkbox"/> Raw data from the target infrastructure asset/company <input checked="" type="checkbox"/> Benchmarks/ratings against similar infrastructure asset <input checked="" type="checkbox"/> Sector level data/benchmarks <input checked="" type="checkbox"/> Country level data/benchmarks <input checked="" type="checkbox"/> Reporting standards, infrastructure sector codes and certifications <input checked="" type="checkbox"/> International initiatives, declarations or standards <input checked="" type="checkbox"/> Engagements with stakeholders (e.g. contractors and suppliers) <input checked="" type="checkbox"/> Advice from external sources <input type="checkbox"/> Other, specify <input type="checkbox"/> We do not track this information	

INF 09	Voluntary	Additional Assessed	PRI 1
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INF 09.1	Indicate if ESG issues impacted your infrastructure investment selection processes during the reporting year.
<input checked="" type="checkbox"/> ESG issues helped identify risks and/or opportunities for value creation. <input type="checkbox"/> ESG issues led to the abandonment of potential investments. <input checked="" type="checkbox"/> ESG issues impacted the investment in terms of price offered and/or paid. <input checked="" type="checkbox"/> ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants. <input checked="" type="checkbox"/> ESG issues were considered but did not have an impact on the investment selection process. <input type="checkbox"/> Other, specify <input type="checkbox"/> Not applicable, our organisation did not select any investments in the reporting year. <input type="checkbox"/> We do not track this potential impact	

INF 09.2	Indicate how ESG issues impacted your infrastructure investment deal structuring processes during the reporting year.
<input type="checkbox"/> ESG issues impacted the investment in terms of price offered and/or paid <input checked="" type="checkbox"/> ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants <input checked="" type="checkbox"/> ESG issues were considered but did not have an impact on the deal structuring process <input type="checkbox"/> Other, specify <input type="checkbox"/> Not applicable, our organisation did not select any investments in the reporting year. <input type="checkbox"/> We do not track this potential impact	

INF 11	Mandatory	Gateway	PRI 2
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INF 11.1	Indicate whether your organisation and/or operators consider ESG issues in post-investment activities relating to your infrastructure assets.
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Yes

INF 11.2	Indicate how your organisation, and/or operators, considers ESG issues in the following post-investment activities relating to your infrastructure assets.
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- We consider ESG issues in the monitoring and operation of infrastructure
- We consider ESG issues in infrastructure maintenance
- We consider ESG issues in stakeholder engagements related to our infrastructure
- We consider ESG issues in other post-investment activities, specify

See INF 11.3 BCI's team monitors certain ESG KPIs on a quarterly basis and interacts with investee companies on ESG issues.

INF 11.3	Describe how your organisation, and/or operators, considers ESG issues in post-investment activities related to your infrastructure investments. [Optional]
<p>Our investment agent BCI invests in stand-alone companies with internalised operations teams. ESG policies are therefore established and enforced at the board level. BCI generally seeks to make investments material enough to occupy a Board seat. It expects its companies to exhibit good corporate social responsibility, and expects management teams to foster a culture of engaging with the communities they operate in. Management teams provide status reports detailing ESG issues to the board and directly to shareholders as part of standard reporting requirements. Sub-committees are established to address ESG issues as required.</p>	
<input type="radio"/> No	

INF 12	Mandatory	Core Assessed	PRI 2
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INF 12.1	Indicate the proportion of infrastructure assets for which your organisation and/or operators included ESG performance in investment monitoring during the reporting year.
<input checked="" type="checkbox"/> >90% of infrastructure assets <input type="checkbox"/> 51-90% of infrastructure assets <input type="checkbox"/> 10-50% of infrastructure assets <input type="checkbox"/> <10% of infrastructure assets	

INF 12.2	Indicate ESG issues for which your organisation, and/or operators, typically sets and monitors targets (KPIs or similar) and provide examples per issue.
<input checked="" type="checkbox"/> Environmental <p>BCI monitors environmental regulatory compliance and serious and pending reputational incidents against targets established by management, their respective boards and where applicable, regulatory authorities.</p> <input checked="" type="checkbox"/> Social <p>BCI monitors safety KPIs such as lost time incidents, total recordable injury rates and serious incidents and fatalities against management/board targets.</p> <input checked="" type="checkbox"/> Governance <p>BCI periodically reviews the governance arrangements in its investment policies and investee boards to ensure compliance with best practices such as board composition.</p> <input type="checkbox"/> We do not set and/or monitor against targets	

INF 13	Mandatory	Additional Assessed	PRI 2
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INF 13.1	Indicate whether you track the proportion of your infrastructure investees that have an ESG/sustainability-related policy (or similar guidelines).
<input type="radio"/> Yes <input checked="" type="radio"/> No	

INF 14	Voluntary	Descriptive	PRI 2,3
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INF 14.1	Indicate the type and frequency of reports you request and/or receive from infrastructure investees covering ESG issues.		
<input checked="" type="checkbox"/> Overarching portfolio asset/company reports or similar where management disclosure, financial and ESG data are integrated			
<table border="1" style="width: 100%;"> <tr> <th style="background-color: #808080; color: white;">Typical reporting frequency</th> </tr> <tr> <td> <input checked="" type="checkbox"/> Quarterly or more frequently <input type="checkbox"/> Biannually <input type="checkbox"/> Annually <input type="checkbox"/> Less frequently than annually <input type="checkbox"/> Ad-hoc/when requested, specify </td> </tr> </table>		Typical reporting frequency	<input checked="" type="checkbox"/> Quarterly or more frequently <input type="checkbox"/> Biannually <input type="checkbox"/> Annually <input type="checkbox"/> Less frequently than annually <input type="checkbox"/> Ad-hoc/when requested, specify
Typical reporting frequency			
<input checked="" type="checkbox"/> Quarterly or more frequently <input type="checkbox"/> Biannually <input type="checkbox"/> Annually <input type="checkbox"/> Less frequently than annually <input type="checkbox"/> Ad-hoc/when requested, specify			
<input type="checkbox"/> Standalone reports highlighting targets and/or KPIs covering ESG issues <input type="checkbox"/> Other, specify <input type="checkbox"/> No reporting on ESG issues requested and/or provided by infrastructure investees			

INF 15	Mandatory	Core Assessed	PRI 2
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INF 15.1	Indicate the proportion of active infrastructure maintenance projects where ESG issues have been considered.
<input checked="" type="checkbox"/> >90% of active maintenance projects <input type="checkbox"/> 51-90% of active maintenance projects <input type="checkbox"/> 10-50% of active maintenance projects <input type="checkbox"/> <10% of active maintenance projects <input type="checkbox"/> N/A, no maintenance projects of infrastructure assets are active	

INF 16	Voluntary	Additional Assessed	PRI 2
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INF 16.1 Indicate which stakeholders your organisation, and/or operators, engaged with on ESG issues in relation to your infrastructure assets during the reporting year and what proportion of your investments they apply to.

Stakeholders engaged

Regulators

Percentage of infrastructure assets these apply to

>90% of infrastructure assets
 51-90% of infrastructure assets
 10-50% of infrastructure assets
 <10% of infrastructure assets

Communities

Percentage of infrastructure assets these apply to

>90% of infrastructure assets
 51-90% of infrastructure assets
 10-50% of infrastructure assets
 <10% of infrastructure assets

Other stakeholder, specify

Other shareholders and employees

Percentage of infrastructure assets these apply to

>90% of infrastructure assets
 51-90% of infrastructure assets
 10-50% of infrastructure assets
 <10% of infrastructure assets

Other stakeholder, specify

INF 16.2 Describe your approach to stakeholder engagements in relation to your infrastructure assets.

During the year, our investment agent BCI provided stakeholder training to the Infrastructure team. The Infrastructure team is currently formalizing their stakeholder engagement framework this upcoming fiscal year. This will assess all stakeholders on each direct holding at each stage of the investment lifecycle and will identify strategies with key stakeholders as necessary.

BCI considers stakeholders on issues as they arise and encourage management teams to be proactive.

INF 17 Voluntary Additional Assessed PRI 1,2

INF 17.1 Indicate whether your organisation measures how your approach to responsible investment in Infrastructure investments has affected financial and/or ESG performance.

- We measure whether our approach to ESG issues impacts funds' financial performance
- We measure whether our approach to ESG issues impacts funds' ESG performance
- None of the above

INF 18 Voluntary Descriptive PRI 1-3

INF 18.1 Provide examples of ESG issues that affected your infrastructure investments during the reporting year.

Add Example 1

ESG issue	Labour practices for contractors
Types of infrastructure affected	Regulated electric and gas utility
Impact (or potential impact) on investment	Potential delay in obtaining regulatory approval of investment transaction and potential litigated settlement.
Activities undertaken to influence the investment and the outcomes	Engaged with management on the topic and responded to complainant. Will address in the appropriate forum and include future review of investee company's contractor policy.

Add Example 2
 Add Example 3
 Add Example 4
 Add Example 5

CM1 01	Mandatory	Additional Assessed	General
CM1 01.1	Indicate whether the reported information you have provided for your PRI Transparency Report this year has undergone:		
<input type="checkbox"/> Third party assurance over selected responses from this year's PRI Transparency Report <input type="checkbox"/> Third party assurance over data points from other sources that have subsequently been used in your PRI responses this year <input type="checkbox"/> Third party assurance or audit of the correct implementation of RI processes (that have been reported to the PRI this year) <input type="checkbox"/> Internal audit of the correct implementation of RI processes and/or accuracy of RI data (that have been reported to the PRI this year) <input checked="" type="checkbox"/> Internal verification of responses before submission to the PRI (e.g. by the CEO or the board) <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Whole PRI Transparency Report has been internally verified <input type="checkbox"/> Selected data has been internally verified <input type="checkbox"/> Other, specify <input type="checkbox"/> None of the above			
CM1 02	Mandatory	Descriptive	General
CM1 02.1	We undertook third party assurance on last year's PRI Transparency Report		
<input type="radio"/> Whole PRI Transparency Report was assured last year <input type="radio"/> Selected data was assured in last year's PRI Transparency Report <input checked="" type="radio"/> We did not assure last year's PRI Transparency report <input type="radio"/> None of the above, we were in our preparation year and did not report last year.			
CM1 03	Mandatory	Descriptive	General
CM1 03.1	We undertake confidence building measures that are unspecific to the data contained in our PRI Transparency Report:		
<input type="checkbox"/> We adhere to an RI certification or labelling scheme <input type="checkbox"/> We carry out independent/third party assurance over a whole public report (such as a sustainability report) extracts of which are included in this year's PRI Transparency Report <input type="checkbox"/> ESG audit of holdings <input type="checkbox"/> Other, specify <input checked="" type="checkbox"/> None of the above			
CM1 04	Mandatory	Descriptive	General
CM1 04.1	Do you plan to conduct third party assurance of this year's PRI Transparency report?		
<input type="radio"/> Whole PRI Transparency Report will be assured <input type="radio"/> Selected data will be assured <input checked="" type="radio"/> We do not plan to assure this year's PRI Transparency report			
CM1 07	Mandatory	Descriptive	General
CM1 07.1	Indicate who has reviewed/verified internally the whole - or selected data of the - PRI Transparency Report . and if this applies to selected data please specify what data was reviewed		
<input type="checkbox"/> CEO or other Chief-Level staff <input type="checkbox"/> The Board <input type="checkbox"/> Investment Committee <input type="checkbox"/> Compliance Function <input checked="" type="checkbox"/> RI/ESG Team <input checked="" type="checkbox"/> Investment Teams <input type="checkbox"/> Legal Department <input checked="" type="checkbox"/> Other (specify)			
		specify	
Third-party consultant, Board Officer, Executive Director of Plan			